

**EAST HARPTREE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 19<sup>th</sup> FEBRUARY 2019**

**VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm**

	<p><i>Present:</i> Cllrs Andrew Jones (Chair), Mike Jennings, Paul Waldron, Pam Carver and Richard Coombs; also in attendance Alan Butcher (Clerk)</p>
1902/1	<p><i>Apologies for absence.</i> Cllr Peter King.</p>
1902/2	<p><b><u>Public Forum</u></b></p> <p>One member of the public was present who raised concerns about the playing of radio's at the Pinkers Farm site. The matter had been taken up with the site manager who had indicated that the site was not part of a "considerate contractor" scheme. Cllr Waldron to speak to the site manager. The matter was also noted for inclusion in any future development management plans.</p>
1902/3	<p><i>Declarations of Interest:</i></p> <p>None.</p>
1902/4	<p><i>Confirmation of the Minutes of previous meetings:</i></p> <p>i) Minutes of the meeting held on 22<sup>nd</sup> January 2019 were agreed and signed as a true record.</p>
1902/5	<p><i>Formal Motions requiring a decision:</i></p> <p>No motions advised.</p>
1902/6	<p><i>Parish Council Matters</i></p> <p>i) To consider response to Planning Application 19/00430/FUL – Side and rear extensions at Maehar Cottage, Coley Road, Coley BS40 6AP. No objections had been received and, after discussion, councillors agreed to support the application unanimously.</p> <p>ii) Publication and circulation of Parish Council meeting minutes and agenda. Cllr Carver noted that the note about East Harptree Parish Council proceedings previously included in the CV Gazette was no longer published. Clerk to contact the gazette to reinstate the information. Cllr Carver also suggested that the Parish email list should receive agenda and minutes as attachments rather than as a link to the website. Clerk to send out the information as attachments for the next mailing.</p>

	<p>iii) Consultation on Joint Local Transport Plan 4 – consultation closes on 20<sup>th</sup> March 2019. Cllr Jones noted that the neighbourhood plan CIL monies would allow the use of those monies to improve neighbourhoods and this could encompass better public transport. There was a discussion about improving bus services in the area to allow local services to link with the strategic bus services on the A37 and A38. It was noted that the current bus serving East Harptree runs at inconvenient times. It was agreed to review current bus services in the Chew Valley area and see how these link with the bus routes on the A37 and A38. Cllr Waldron agreed to undertake this review. The council’s response would be finalised at the next meeting on 19<sup>th</sup> March; the consultation ends on 20<sup>th</sup> March.</p> <p>iv) Litter picking event – 6<sup>th</sup> April 2019. Cllr Waldron confirmed all arrangements were in hand and equipment organised with B&amp;NES. The event would start at 9.30am from the Clock. Clerk to include details on the email list and website.</p>
1902/7	<p><u>Financial:</u></p> <p>i) Clerks salary and expenses. £406.05 – this was agreed and a cheque raised.</p> <p>ii) HMRC Tax payment. £143.08 - this was agreed and a cheque raised.</p> <p>iii) Invoice from Coffin Clocks £75.00 - this was agreed and a cheque raised.</p> <p>iv) Request for donation for the Village Brunch event on 9<sup>th</sup> December 2018. No further information had been received and it was agreed to remove the item from the agenda.</p>
1902/8	<p>Review of CIL Monies and expenditure protocol. Cllr Jones had circulated about the use of CIL monies thus: new developments are increasing traffic flow on the roads and increasing hard surfaces and hence surface water flows on the roads. This is increasing the burden of maintaining the roads. The Parish Council employs a road sweeper to keep roads and their drainage channels clear. The increasing workload requires the use of a cart which will be a capital asset with expected life in excess of 10 years. This is being used for the maintenance of infrastructure (Roads and flood defences). Hence money spent on a new cart is "funding the ...maintenance of infrastructure. Councillors agreed with this interpretation. Clerk to speak to Cllr King to confirm any discussions he has had with the road sweeper on the matter of the new cart.</p> <p>The clerk advised that no further CIL monies had been received although a payment from the Kielder development was due in January 2019.</p> <p>The matter of the expenditure of the CVNP CIL monies was raised as it appeared there had been no expenditure from this fund. It was suggested that the proposed highway safety works in the High Street could benefit from the funds which were to improve the safety of school children walking between the school and playing field. It was noted that the playing field was used by children from several parishes in the CVNP area.</p>

1902/9	<p><u>Update of Matters Arising from the Minutes of previous meetings:</u></p> <ul style="list-style-type: none"> <li>i) Parish Sweeper - renewal of equipment. Discussed in 1902/8.</li> <li>ii) Electricity supply to the clock. The clerk had looked into changing the supplier and advised that there is no advantage in changing, the process is complicated. A meter could cost as much as £500 and the annual increase with the current suppliers is around £20. Councillors agreed to remain with the current arrangements.</li> <li>iii) To receive reports on meetings attended by councillors: Cllr Jennings – Theatre Committee; Cllr Waldron – Club meeting; Cllr Coombs – meeting with Highways to discuss highway safety issues.</li> </ul>
1902/10	<p><u>Parish Councillors reports and comments on their individual responsibilities:</u></p> <ul style="list-style-type: none"> <li>i) Cllr King – Flooding – nothing to report. Clerk to ask Cllr King if he had met with the road sweeper to discuss extra hours and duties.</li> <li>ii) Cllr Jones – Community Led Housing. Cllr Jones advised that there were no plans to take this matter forward at the present time but that it would be considered in the future when current projects had been completed.</li> <li>iii) Cllr Carver – B&amp;NES Local plan and consultations. Cllr Carver advised that she had not heard any further from B&amp;NES since the last meeting. She had reviewed the website page dealing with the new Local Plan and suggested updates. She agreed to update the details and forward to the clerk for inclusion on the website.</li> <li>iv) Cllr Coombs – Highway safety. Cllrs Coombs and King had met with B&amp;NES Highways and discussed a number of road safety options including changes of speed limits to 20 mph subject to speed monitoring, reinstatement of junction hatching and proposals for marking along the High Street to demark pedestrian areas. A number of other suggestions were made and concern expressed about children crossing the B3134 to access the playing field. It was suggested that a 20 mph limit could be installed at this point and it was also suggested that the speed limit toward West Harptree be reduced to 30 mph. Cllr Jones to speak to West Harptree PC to enlist their about these suggestions. It was also suggested that the zig zag markings outside the school be extended to the corner of Middle Street. Cllr Coombs to meet with Highways again on 25<sup>th</sup> February, Cllr Carver offered to attend as well.</li> <li>v) Cllr Waldron - Construction Management Plans – the question of the noisy radio’s at the Pinkers Farm site to be taken up with the site manager.</li> <li>vi) Cllr Jennings - Road sweeping and highways. Cllr Jennings noted a large pothole in water Street – to be reported to Highways. Problems were also reported with the degraded surface in Morgans Lane and a large trench formed by an outflow of water in the lane between Highfield and White Cross road.</li> </ul>

Draft minutes subject to acceptance at the next meeting.

1902/11	<p><u>Matters of Report.</u></p> <p>i) The clerk advised that there was currently no information about the forthcoming elections on the B&amp;NES website. He would circulate the information as soon as possible. It was also agreed to circulate election details via the email list with a view to encouraging parishioners to consider putting themselves forward to stand for the Parish Council and, if possible, having sufficient nominations for an election.</p>
1902/12	<p><u>Date and Time of Next Meeting:</u></p> <p>The next scheduled meeting is on Tuesday 19<sup>th</sup> March 2019, 7.30pm at The Theatre.</p>

The meeting closed at 9.25pm

**Alan Butcher,**  
**Parish Clerk,**  
**1<sup>st</sup> March 2019**  
**01749 870358;**  
**eastharptreeparishcouncil@gmail.com**