

EAST HARPTREE PARISH COUNCIL

**AGENDA FOR THE PARISH COUNCIL MEETING TO BE HELD ON
TUESDAY 18th SEPTEMBER 2018**

VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm

	<p><u>Present:</u> Cllrs Andrew Jones (Chair), Pam Carver, John Darvill, Paul Waldron, Mike Jennings; also in attendance Cllr Tim Warren and Alan Butcher (Clerk)</p>
1809/1	<p><u>Apologies for absence.</u> Cllrs Peter King and Richard Coombs.</p>
1809/2	<p><u>Public Forum</u></p> <p>Two members of the public were present. A query was raised about item 1809/6i)</p>
1809/3	<p><u>Declarations of Interest:</u></p> <p>None.</p>
1809/4	<p><u>Confirmation of the Minutes of previous meetings:</u></p> <ul style="list-style-type: none">i) Minutes of the meeting held on 21st August 2018 were agreed and signed as a true record.ii) Minutes of the extraordinary meeting held on 6th September 2018 were agreed and signed as a true record.
1809/5	<p><u>Formal Motions requiring a decision:</u></p> <p>No motions were advised.</p>
1809/6	<p><u>Parish Council Matters:</u></p> <p>No planning applications were received for inclusion on this agenda.</p> <ul style="list-style-type: none">i) To consider actions and feedback from the Village Strategy Report. Cllr Darvill had prepared and circulated a draft response which was formed into actions for the Parish Council and the community. He asked for comments from councillors and it was agreed to focus on actions pertinent to the Parish Council and to pass on the feedback to the reports author for the community to take forward. He would circulate an updated draft in due course. The report's author responded by outlining the need for the community actions to be taken forward by a new group or groups, some of which had already been formed by the community. She felt it was likely that some of the items in the report would not be taken forward immediately but that there were priority items to be addressed. It was agreed that the final response should be circulated to the village in due course when finalised. Cllr Waldron suggested a further meeting to finalise the response with this being sent to the email list, websites and notice boards. The meeting was arranged for 21st September.

- ii) To receive information from Village Character Assessment working group. Cllr Darvill reported on progress and advised the a further meeting was necessary to finalise the document, this was arranged for 21st September.
- iii) To receive and information from the Site Assessment working group, to confirm the final make-up of the group including Parish Councillors and volunteers from the Parish and to confirm details of the proposed site visit. Cllr Jones advised that five volunteers had been recruited with Cllrs Waldron and Jones from the Parish Council. The volunteers (names not included in these minutes) were confirmed as members of the working group. The first meeting was to be held on 19th September to discuss the process, Cllr Carver offered to attend to assist with an explanation of the B&NES toolkit. It was agreed to cover the cost of the venue hire.
- Cllr Jones gave a brief resume of the meeting with the EH4 landowners and there was some discussion about the information which had been agreed and circulated after the August meeting which appears to have been misunderstood by some members of the community. Cllr Darvill felt that a further circulation should be prepared to define the difference between the current assessment process and a planning application. Cllr Waldron felt that the previous circulation did not fully inform the community. It was agreed that a further circulation should be prepared and Cllr Jones read out a suggested wording. Cllr Carver agreed with this proposed wording but felt that additional information should be included. There was a general view that the document was becoming too long. The following text was agreed unanimously:
- It has come to our attention that some people in the village think that a planning application has been submitted to build houses on the EH4 site to the West of the Hight Street following the recent distribution of an EHPC leaflet regarding site assessments. This is not the case.*
- As stated in the EHPC leaflet, the owners put this site forward as being available as a potential site to be allocated for housing development as part of the B&NES Housing Land Availability Assessment. Whilst this is not a planning application it could have other implications which villagers ought to be aware of. For example, the last time such a process took place in the village two sites were allocated in the B&NES local plan: Pinkers Farm and the Land behind Yearten House off Water Street. EHPC noted two implications of these two sites being allocated in this way:*
- (1) The Housing Development Boundary for the Village was extended to encompass the Pinkers Farm site which previously had been outside. This changes planning policies in favour of development.*
- (2) The owner of the Water Street site was forced by B&NES to apply to build more houses (8) than they wanted to build (5) to meet B&NES' expectations of a suitable housing density for the site.*
- The site assessment being carried out by EHPC and village volunteers is to gather additional local information to help B&NES to decide whether it is suitable for allocation or not in its emerging new local plan. If anyone has any information which they think the site assessment team ought to be aware of relating to this site please let Councillors Andrew Jones (andrew.jones@eastharptreeparish.org) or Paul Waldron (paul.waldron@eastharptreeparish.org) know by 5 October 2018.*

	<p>Cllr Carver proposed an addition to the wording and a vote to include this was tied 1 for, 1 against, 3 abstentions. The chairman used his casting vote against the proposal. Cllr Jones to forward electronic version to the clerk for circulation of the email list and notice boards.</p> <p>Cllr Warren advised that there would shortly be a consultation about likely sites for the proposed housing currently the subject of the various assessments.</p> <p>iv) To receive information from the Developments working group regarding developments in East Harptree including Kielder, Pinkers Farm and Water Street.</p> <p>Cllr Darvill had visited Pinkers Farm several times and had raised matters with the contractor who seemed anxious to co-operate. He was working on the action plan for Water Street.</p> <p>v) To consider the appointment of a parish Rural Representative to liaise with the police and others. Cllr King was appointed.</p> <p>vi) To agree a letter to be sent to B&NES regarding the parish sweeper. A letter had been received from B&NES on the afternoon of the meeting advising that funding would be cut and that transitional arrangements would be put in place for councils wishing to retain their sweepers. The clerk advised that the matter could not be discussed fully until the next meeting. Cllr Darvill proposed that the letter previously discussed not now be sent, this was agreed. Cllr Warren advised that this action was necessary because of financial restraints.</p> <p>vii) To confirm a representative to the NPPF training session organised by B&NES on 9th October 2018. Cllr Carver to attend, clerk to advise B&NES.</p>
1809/7	<p><u>Financial:</u></p> <p>i) Clerks salary and expenses. £433.20. This was agreed and a cheque raised.</p> <p>ii) HMRC Tax payment. £143.08. This was agreed and a cheque raised.</p> <p>iii) Nathan Coffin clock repair £75.00. This was agreed and a cheque raised.</p> <p>iv) East Harptree Playing Field venue hire £7.00. This was agreed and a cheque raised.</p> <p>v) Donation of £200 for the Village Survey previously agreed. There had been no claims on this donation, it was agreed to hold this over to the end of the financial year.</p>
1809/8	<p><u>Update of Matters Arising from the Minutes of previous meetings:</u></p> <p>i) To receive an update on the matter of the silted up culvert at Pinkers Farm. Cllr Jones to speak to Cllr King on this matter.</p> <p>ii) White lining to High Street. Cllr Darvill had prepared a mock up drawing which would be taken forward by the existing High Street group.</p> <p>iii) To receive reports on meetings attended by councillors: Cllr Waldron reported on the recent meeting at the club when concerns had been raised about the financial situation going forward.</p>

Draft minutes subject to acceptance at the next meeting.

	<p>Cllr Carver had attended the CVNP meeting when the parking policy was discussed. B&NES had proposed that the Parking Policy be removed from the New Local Plan and that instead there should be a supplementary plan; SPD; which would allow the policy in the CVNP to be reflected in future developments. B&NES will consider this in the autumn. She also noted an advised delay in the JSP which would delay the process and hence the B&NES new local plan until later in 2019.</p>
1809/9	<p><u>Parish Councillors comments on matters relating to Road Sweeping, Highways and flooding issues:</u></p> <p>i) Cllr Jennings raised the matter of the roadworks in the High Street which seemed to be chaotic and without proper traffic control, etc. It was agreed to write to Highways on the matter. All agreed.</p>
1809/10	<p><u>Matters of Report:</u></p> <p>i) The clerk advised a development committee meeting on 26th September at which the application for St Michaels Cottage would be discussed. It was noted that the council had supported the application. It was agreed not to send a representative.</p>
1809/11	<p><u>Date and Time of Next Meeting:</u> The next scheduled meeting is on Tuesday 16th October 2018, 7.30pm at The Theatre.</p>

The meeting closed at 9.10pm

Alan Butcher,
Parish Clerk,
28th September 2018
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