

EAST HARPTREE PARISH COUNCIL

AGENDA FOR THE PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 17th JULY 2018

VENUE AND TIME OF THE MEETING:
THE PLAYING FIELD PAVILION, EAST HARPTREE @ 7.30pm

	<p>Parish Councillors will be available at The Pavilion from 7pm before the start of the meeting to discuss matters of information or concern with parishioners at a Parish Council Clinic. This will end at 7.30pm</p>
1807/1	<p><u>Apologies for absence.</u></p>
1807/2	<p><u>Public Forum</u></p> <p>This part of the meeting is intended to allow public participation on matters on the agenda.</p> <p>The Chairman will adjourn the meeting for a maximum of 15 minutes to allow public participation on matters included on the agenda. For the purposes of Data Protection a record of matters raised will be restricted to a list of those matters only. The formal meeting will re-convene during which members of the public are not allowed to participate unless requested to do so by the Chairman</p>
1807/3	<p><u>Declarations of Interest:</u></p> <p>Members are required to act in accordance with the Parish Councils Code of Conduct dated 27th April 2017 where a matter arises at the meeting in which he/she has a disclosable pecuniary interest or other interest as detailed in the Code. Unless a dispensation has been granted the member shall not participate in the discussion or vote on the matter or shall withdraw from the meeting as required by the Code.</p>
1807/4	<p><u>Confirmation of the Minutes of previous meetings:</u></p> <p>i) Minutes of the meeting held on 19th June 2018 as a true record.</p>
1807/5	<p><u>Formal Motions requiring a decision:</u></p> <p>i) (Proposed by Cllr Carver) That regarding the Village Character Assessment, a) The Character Assessment in the Neighbourhood Plan will be used as the basis. The Parish Council shall consider what, if anything, is to be added (by the meeting on the 21st August) and also that the public will be invited to make suggestions on or before that date (note to the email group and in the next Parish News etc.). b) That following feed-back from the Village Strategy Group (on 21st August) regarding the survey, the Parish Council shall decide, what information from it, if any, could be included in the Character Assessment (it may be that feed-back from the survey could be used more appropriately in the next stage of B&NES' Policy Options Consultation, due to commence in September). c) That the Character Assessment shall be completed by the 18th September, and agreed at the Parish Council meeting on that date.</p>

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	<p>d) That regarding the Site Assessment (currently only one - EH4) membership of a working party be agreed (about 6 people - B&NES have said maximum 8) and a date for the initial meeting (desk top meeting off site) be set for mid-September. The basis of governance and reporting shall also be agreed. A date for site visits and completion of the 'tool kit' forms to be decided at that meeting (for end of September, beginning October).</p> <p>e) That the Site Assessment shall be completed by the 16th October for agreement at the Parish Council meeting on that date and to be sent to B&NES by their request date of end of October.</p> <p>ii) (proposed by the Clerk). That the following motion iii) submitted by Cllr Jones be considered after item 1807/11 in accordance with SO 10xii) regarding the exclusion of the press and public due to the confidential nature of the business to be discussed.</p> <p>iii) (proposed by Cllr Jones) To consider the impact of B&NES' proposal to phase out their financial support for the Parish Sweeper Scheme on our precept and consider any alternatives. (Attachments: extract from Parish Liaison Meeting minutes re Parish Sweeper Scheme, the financial data, i.e. current cost of our scheme & level of contribution from B&NES & hence % increase in precept if we were to self fund it).</p>
1807/6	<p><u>Parish Council Matters:</u></p> <p>i) To agree a Parish Council response to the following planning applications:</p> <p>a) Application 18/02637/FUL – Change of use of paddock to allow vehicular access to dwelling at St Michael’s Cottage, Townsend, East Harptree.</p> <p>b) Application 18/02773/FUL – Two storey extension, relocation of front door and creation of driveway at Summerleaze, Townsend, East Harptree.</p> <p>ii) To agree the process for the receipt and banking of CVNP CIL monies as per Axel Palmer’s email.</p> <p>iii) To adopt new Standing Orders previously agreed in draft.</p> <p>iv) To adopt a new Code of Conduct previously agreed in draft.</p>
1807/7	<p><u>Financial:</u></p> <p>i) Clerks salary and expenses</p> <p>ii) HMRC Tax payment</p> <p>iii) L Caple Internal Audit fee £75.00</p>
1807/8	<p>To consider a request for a donation from the Chew Valley First Responder.</p>

1807/9	<u>Update of Matters Arising from the Minutes of previous meetings:</u> i) To receive an update on the matter of the silted up culvert at Pinkers Farm. ii) To consider the matter of contamination and flooding at the Pinkers Farm development. (raised by a member of the public at the last meeting) iii) To confirm the donation of £200 for the Village Survey. iv) Traffic route to Pinkers Farm development – update v) White lining to High Street - update vi) Continuing Middle Street road closures
1807/10	<u>Parish Councillors comments on matters relating to Road Sweeping, Highways and flooding issues:</u>
1807/11	<u>Matters of Report:</u>
1807/12	<u>Date and Time of Next Meeting:</u> The next scheduled meeting is on Tuesday 21 st August 2018, 7.30pm at The Pavilion.

Alan Butcher,
Parish Clerk,
12th July 2018
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