

**EAST HARPTREE PARISH COUNCIL**

<p align="center"><b>AGENDA FOR THE PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 18<sup>th</sup> FEBRUARY 2020 VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm</b></p>		
	<p><b><u>Parish Council Clinic:</u></b> Parish Councillors were available in the hall from <b>7.15pm</b> to discuss matters of query or concern with parishioners.</p>	
	<p><b><u>Present:</u></b> Cllrs Andrew Jones (Chair), John Vinson, Kate Gillingham, Wendy Gregory, Pam Carver and Richard Coombs; also in attendance Cllr David Wood and Alan Butcher (Clerk)</p>	
2002/1	<p><b><u>Apologies for absence.</u></b> None.</p>	
2002/2	<p><b><u>Public Forum</u></b></p> <p>i) Four members of the public were present; the matter concerning the Pinkers Farm development and boundary was raised.</p> <p>ii) Report from Ward Councillor – Cllr Wood advised that B&amp;NES would be carrying out a litter pick along roads in the area at the beginning of March. He had sent the generic CMP to the planners and also referred to the specific plan for the Water Street development.</p> <p>He reported that the developers at Pinkers Farm had advised that the boundary had, in fact, increased the width of the road which all agreed was improbable. The B&amp;NES Enforcement team were looking into this. There had been some nuisance behaviour on the site which would occur again. He referred to a new regime for managing road closures and advised that Parish Councils would now be consulted on closures. A new licensing system had been put in place in this regard. He noted the Bus Strategy which was now open and commented on the rejection of the application for the expansion of Bristol Airport. He noted that there was now to be zero tolerance with fly tipping. Finally, he advised that the B&amp;NES budget was being prepared and that he was working to ensure that the virtual pavement in the High Street was included.</p>	
2002/3	<p><b><u>Declarations of Interest:</u></b> Cllrs Gillingham and Vinson declared a personal interest in respect of item 2002/7xi.</p>	
2002/4	<p><b><u>Confirmation of the Minutes of previous meetings:</u></b></p> <p>i) Minutes of the Parish Council meeting held on 21<sup>st</sup> January 2020 were agreed and signed as a true record.</p>	
2002/5	<p><b><u>Co-option to fill a casual vacancy.</u></b> Co-option of new councillor following the resignation of Peter King. There had been no applications and it was agreed to re-visit the publicity seeking a new councillor.</p>	PC/WG

2002/6	<p><u>Formal Motions requiring a decision:</u></p> <p>i) Village Hall Defibrillator: Acceptance of ownership of defibrillator from SWAST. Cllr Gillingham had spoken to SWAST and confirmed that the warranty on the machine ran to February 2021. The SWAST contact for the machine to be the clerk, Cllr Gillingham to advise SWAST. She also confirmed that no third party would be involved if the Parish Council took over the machine. It was agreed unanimously to take on the ownership of the village hall defibrillator. Cllr Jones noted that the maintenance costs had already been included in the budget. Agreement of regime for continued inspections (two weekly). The guardian for the Pavilion machine was to be asked if they will take on the village hall machine.</p> <p>ii) Works to Clock Tower - Selection of contractor. No further quotations for the works had been received and councillors agreed unanimously to place with order for the works with Paul Watkin in the sum of £940.00 being considered the best value to carry out the works in the absence of other quotations.</p> <p>iii) Confirmation of annual grant to Playing Field. The paperwork submitted with the application for the grant had been reviewed and it was agreed unanimously to confirm the payment of the grant in the sum of £2000.00</p> <p>iv) To decide action on deteriorating High Street Notice Board. The clerk advised that the board needed sealing as water was penetrating the pinboard from the back. He agreed to remove the pin board and seal the back as necessary as a temporary measure. Councillors to consider the replacement of the board and it was proposed that monies from the B&amp;NES empowerment fund could be used toward the replacement board. Further consideration to be given to the type and style of any replacement board. Cllr Vinson suggested that the style of any new board should reflect that being proposed for the church boards to allow for a co-ordinated approach across the village. Cllr Vinson the speak to Project Newton and pass details to Cllr Coombs.</p>	<p>KG</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>All</p> <p>JV/RC</p>
2002/7	<p><u>Parish Council Matters</u></p> <p>i) Planning application 20/00382/TCA – Tree works at Inglenook Cottage, 4 High Street, East Harptree. Councillors agreed to support the application.</p> <p>ii) Planning applications relating to East Harptree including discharge of conditions on which B&amp;NES indicate no comments can be made: Application 20/00353/AGRN – Erection of a lean-to barn on parcel of land at Coley Narrow, Coley – application for pre-determination status.</p>	<p>Clerk</p>

	<p>Application 20/00388/COND – Parcel of land at Coley Narrow (application 19/03010/FUL) discharge of condition. Councillors noted that this referred to external lighting and that the proposed lighting was a bright white light projecting both forward and upward. It was agreed to submit a comment suggesting that a warmer white light (3000K) and fitting that projected the light downwards would be more suitable.</p> <p>Application 20/00561/COND – Orchard Hill, Water Street, East Harptree (application 18/03669/FUL) discharge of conditions.</p> <p>Application 20/00578/COND – Works at Coley Manor Farm, Coley (application 16/01537/LBA discharge of conditions. The other applications in the no comment category were noted.</p> <p>iii) Generic Construction Management plans. Cllr Vinson had liaised with Cllr Wood on this matter and the generic plan had been submitted to B&amp;NES.</p> <p>iv) Planning requests. Cllr Carver advised that the new planning portal which was discussed at the recent ALCA meeting was available to view planning applications. It was agreed that the existing process where the clerk circulated details of applications including a link to the B&amp;NES website application details should continue to be used rather than the portal.</p> <p>v) Tree works at St Laurence Church. Cllr Carver sought clarification that the three trees noted as being felled were not the mature Yew trees in the churchyard but the smaller bush like yews nearer to the church building. This was confirmed.</p> <p>vi) Annual Village Meeting for 2020. Cllr Carver had spoken to SC who was organising the event. Groups had been contacted to give presentations to the meeting and it was agreed that the agenda for the meeting would be agreed at the next meeting. Cllr Carver advised that the meeting would be at 6pm with refreshments being available from 5pm.</p> <p>vii) Climate Change Emergency: Report from Working Party. Reports from recent meetings had been received. Clerk to check details for use of outgoing email address.</p> <p>viii) Councillors Training – Cllr Jones noted that specific training for East Harptree Parish Council had been arranged for 3<sup>rd</sup> June, 7pm at Cllr Gregory’s house.</p> <p>ix) Road closures affecting East Harptree including High Street. Notification received of a road closure in Water Street. Cllr Carver referred to the new regime for licensing road closures mentioned earlier. It was noted that there was still a problem with an apparent broken drain at the school mini-bus parking bay, the matter had been reported to B&amp;NES.</p> <p>x) Request for sign to be placed in Cock Robin Lane. Cllr Jones reported that this was associated with the Highfield Lane sign which had gone missing. It was agreed to ask B&amp;NES to replace the Highfield Lane sign and include an acknowledgement of Cock Robin Lane.</p>	<p>Clerk</p> <p>All</p> <p>PC</p> <p>Clerk</p> <p>All</p> <p>Clerk</p>
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Draft minutes subject to acceptance at the next meeting.

	xx) Publication of council meeting minutes. The clerk had posted a summary notice giving details of how to access East Harptree minutes but this had not been published recently. Clerk to send details to Cllr Gillingham who would contact the Chew Valley Gazette.	Clerk/ KG
2002/8	<p><u>Financial</u></p> <p>i) Confirmation of bank signatories. The process of uploading the signatures had not been completed by the bank and the only current signatories remained Cllr Jones and the clerk, It was agreed that they would sign the cheques for this meeting. Clerk to write to the bank to express the council's displeasure at the delay.</p> <p>ii) Clerks salary and expenses. £436.51- this was agreed and a cheque raised.</p> <p>iii) HMRC tax payment. £141.40 - this was agreed and a cheque raised.</p> <p>iv) East Harptree Playing Field Grant. £2000.00 - this was agreed and a cheque raised.</p>	Clerk
2002/9	<p><u>Update of Matters Arising from the Minutes of previous meetings:</u></p> <p>i) Pinkers Farm – Boundary alignment. Included in Cllr Wood's report.</p> <p>ii) Updated Asset Register and Liabilities. In hand with the Clerk</p> <p>iii) Reports on meetings attended by councillors. ALCA meeting 5<sup>th</sup> February 2020 – Cllr Carver summarised the meetings business.</p>	DW Clerk
2002/10	<p><u>Parish Councillors reports and comments on their individual responsibilities:</u></p> <p>i) Cllr Coombs – Highway safety – awaiting confirmation of the budget. The matter had been discussed further with Cllr Wood. It was noted that the surface of the High Street was very poor and would need re-surfacing before the proposed path could be installed.</p> <p>ii) Cllr Carver - Local Plan update. The New Local Plan is currently on hold, following B&amp;NES anticipated decision in January, to take the same action as the other three Authorities and approve the withdrawal of WECA's Joint Spatial Plan (JSP). So pending WECA's production of a new Strategic Development Strategy (a legally required policy for growth), B&amp;NES is now commissioning a review of its Strategic Evidence Base (which was criticised by the Government Inspectors) to inform future planning and development. This will include a review of the anticipated housing need in respect of both the type and the numbers, and will put greater emphasis on the Climate and Nature Emergency. The total figures are almost certain to rise as the time period is now extending to 2040. Further stages will be provided through a revised, "Local Development Scheme".</p>	

Draft minutes subject to acceptance at the next meeting.

	<p>However, B&amp;NES has a problem in the shorter term because their Core Strategy (and the NPPF) requires that they can demonstrate a five year supply of deliverable housing sites. Because of the delay with the New Local Plan, they will soon be unable to meet this requirement.</p> <p>They therefore hope to devise a 3 year work programme, which would include an update of the existing Placemaking Plan and may mean that they will be re-visiting sites that have been put forward in rural areas, under the current HELAA scheme.</p>	
2002/11	<p><u>Matters of Report.</u></p> <p>i) Cllr Gregory expressed concern about some aspects of the meeting and what criteria was used to prioritise items put forward for inclusion on the agenda. Cllr Jones advised that he will convene a meeting of councillors to address any concerns.</p> <p>ii) Cllr Coombs noted that the hearing loop required maintenance; matter to be added to the next agenda.</p>	AJ Clerk
2002/12	<p><u>Date and Time of Next Meeting:</u></p> <p>i) The next scheduled meeting is on Tuesday 17<sup>th</sup> March 2020, 7.30pm at The Theatre.</p>	

The meeting closed at 9.55pm.

**Alan Butcher,**  
**Parish Clerk,**  
**27th February 2020.**  
**01749 870358;**  
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