

**EAST HARPTREE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 19<sup>th</sup> MARCH 2019**

**VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm**

	<i>Present:</i> Cllrs Peter King (Chair), Mike Jennings, Paul Waldron and Richard Coombs; also in attendance Cllr Tim Warren and Alan Butcher (Clerk)
1903/1	<i>Apologies for absence.</i> Cllrs Andrew Jones and Pam Carver.
1903/2	<b><u>Public Forum</u></b>  A resident raised the matter of parking and traffic problems associated with the Pinkers Farm site and also continued problems related to recent heavy rain and the control of water on site where arrangements in place seem to be inadequate and off the site where water is running into the road and gulley covers have been removed to alleviate the situation. It was noted that heavy lorries are still arriving on site before 7am.
1903/3	<i>Declarations of Interest:</i>  None.
1903/4	<i>Confirmation of the Minutes of previous meetings:</i>  i) Minutes of the meeting held on 19 <sup>th</sup> February 2019 were agreed and signed as a true record.
1903/5	<i>Formal Motions requiring a decision:</i> None received.
1903/6	<b><u>Parish Council Matters</u></b>  i) To consider response to Planning Application 19/01033/FUL – Change of use of land and Erection of Greenhouse at Coley Court, Coley, BS40 6AN. Councillors agreed to support the application. ii) To consider response to Planning Application 19/00871/FUL – Erection of storage building at Coley Court, Coley, BS40 6AN. Councillors agreed to support the application. iii) Consultation on Joint Local Transport Plan 4 – consultation closes on 20 <sup>th</sup> March 2019. Information had been received from WERN about bus services and Cllr Warren spoke about local bus alternatives. A suggestion of a local shuttle bus was discussed. iv) Information and content on website. Deferred until next meeting. v) Traffic concerns – junction of Middle Street and Church Lane. Letters had been received from local residents about parking around the Pinkers Farm site. The matter had been taken up with B&NES and a response was awaited. Concern was also expressed about large articulated lorries delivering to site. Clerk to forward letters to Cllr Waldron and B&NES.

	<ul style="list-style-type: none"> <li>vi) Newton Project. An email had been received from the Newton project enquiring about CIL monies. The clerk advised that only certain works could be funded by Parish Councils on religious buildings. The current situation about CIL monies to be confirmed.</li> <li>vii) Litter picking event – 6<sup>th</sup> April 2019. This was arranged for 6<sup>th</sup> April.</li> <li>viii) Election information. Information had been circulated.</li> <li>ix) Annual Parish Meeting. The clerk read out an email from a villager who offered to arrange the Village Meeting in May. Cllr King advised that convention required the meeting to be held in April. This was agreed and the meeting is to be held on 16<sup>th</sup> April starting at 7pm before the Parish Council meeting which would start at 7.45pm. The Annual Parish Council meeting (the AGM) will take place on 21<sup>st</sup> May. Clerk to advise the villager on the matter.</li> </ul>
1903/7	<p><u>Financial:</u></p> <ul style="list-style-type: none"> <li>i) Clerks salary and expenses. £421.40. This was agreed and a cheque raised.</li> <li>ii) HMRC Tax payment. £143.08. This was agreed and a cheque raised.</li> <li>iii) ALCA Annual Subscription £124.88. This was agreed and a cheque raised.</li> <li>iv) East Harptree Village Hall – venue hire £286.62. This was agreed and a cheque raised.</li> <li>v) East Harptree Playing Field – request for Grant £2000.00. This was agreed and a cheque raised.</li> </ul>
1903/8	<p><u>Update of Matters Arising from the Minutes of previous meetings:</u></p> <ul style="list-style-type: none"> <li>i) Parish Sweeper - renewal of equipment. Cllr King had spoken to the sweeper about extra hours and duties. A list was prepared to list the extra duties and locations which will be handed to the sweeper in the form of a rota. Cllr King to speak to the sweeper again about the replacement cart. The clerk confirmed that the increased hours will commence from April 6<sup>th</sup>.</li> <li>ii) To receive reports on meetings attended by councillors. Cllrs Coombs, Jones and Carver had attended the highway safety meeting with B&amp;NES (see 1903/9iv).</li> </ul>
1903/9	<p><u>Parish Councillors reports and comments on their individual responsibilities:</u></p> <ul style="list-style-type: none"> <li>i) Cllr King – Flooding. Continuing problems were noted at Pinkers Farm site; Clerk to write to B&amp;NES planning.</li> <li>ii) Cllr Jones – Community Led Housing. Nothing to report.</li> <li>iii) Cllr Carver – B&amp;NES Local plan and consultations. Nothing to report.</li> </ul>

Draft minutes subject to acceptance at the next meeting.

	<ul style="list-style-type: none"><li>iv) Cllr Coombs – Highway safety<ul style="list-style-type: none"><li>a) email from West Harptree PC re: speed limits. This was noted.</li></ul></li><li>b) Meeting with Highways. Cllr Coombs outlined the proposals for the virtual footpath, etc and noted an advised cost of £12,000. It was agreed to write to the CVNP CIL Committee making an application for monies for the project. Cllr Warren to ask about “Routes to School” funding. It was noted that the High Street could be re-surfaced in 2020/21.</li><li>v) Cllr Waldron - Construction Management Plans. Actions on the Pinkers Farm site had been previously discussed.</li><li>vi) Cllr Jennings - Highways.<ul style="list-style-type: none"><li>a) Cllr Jennings reported a defective road surface on the B3114 near the bottom of the High Street.</li><li>b) Cllr Jennings asked for a note to be put into the Village Newsletter and onto the website regarding the control of dogs when walking on footpaths and where farm animals with young are present.</li></ul></li></ul>
1903/10	<p><u>Matters of Report.</u></p> <ul style="list-style-type: none"><li>i) Cllr Waldron reported continuing problems with the clock.</li><li>ii) Cllr Warren reported on the bath Clean Air zone, the re-opening of the Police Station in Bath and local Enterprise zones.</li></ul>
1903/11	<p><u>Date and Time of Next Meeting:</u></p> <p>The next scheduled meeting is on Tuesday 16<sup>h</sup> April 2019, 7.45pm at The Theatre preceded by the Annual Parish Meeting at 7pm.</p>

The meeting closed at 8.55pm

**Alan Butcher,**  
**Parish Clerk,**  
**27<sup>th</sup> March 2019**  
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