

**EAST HARPTREE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 22<sup>nd</sup> JANUARY 2019**

**VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm**

	<i>Present:</i> Cllrs Peter King (Chair), Andrew Jones, Pam Carver, Richard Coombs, Mike Jennings and Paul Waldron; also in attendance Alan Butcher (Clerk)
1901/1	<i>Apologies for absence.</i> Cllr Tim Warren (B&NES)
1901/2	<i>Public Forum</i>  i) Matters concerning lorry movements and working hours at the Pinkers Farm site were raised by a member of the public.
1901/3	<i>Declarations of Interest:</i>  Cllr Coombs declared an interest in item 1901/6i) planning application for Mayfield, High Street, East Harptree.
1901/4	<i>Confirmation of the Minutes of previous meetings:</i>  i) Minutes of the meeting held on 18 <sup>th</sup> December 2018 were agreed and signed as a true record.
1901/5	<i>Formal Motions requiring a decision:</i> No matters raised.
1901/6	<i>Parish Council Matters</i>  i) To consider response to Planning Application 18/05576/FUL – Works at Mayfield, High Street, East Harptree. Cllr Coombs left the room at this point. Following a short discussion, councillors agreed unanimously to support the application. Cllr Coombs returned to the meeting.  ii) To consider the status of neighbourhood plans following the recent NPPF changes. Cllr Carver referred to correspondence with B&NES over the implications of the potential two year limit on the viability of Neighbourhood plans following the implementation in January 2019 of the revised National Planning Policy Framework. Cllr Jones advised that the CVNP group were yet to meet to discuss the matter and the question of whether to delay the review of the CVNP until after the new B&NES Local Plan was in place had yet to be agreed.

1901/7	<p><u>Financial:</u></p> <ul style="list-style-type: none"> <li>i) Clerks salary and expenses. £405.80 – this was agreed and a cheque raised.</li> <li>ii) HMRC Tax payment £143.08 – this was agreed and a cheque raised.</li> <li>iii) Information Commissioner – Data protection fee £40 – this was agreed and a cheque raised.</li> <li>iv) Request for donation for the Village Brunch event on 9<sup>th</sup> December 2018. No information had been received so the matter was held over to future meetings.</li> </ul>
1901/8	<p>Quarterly accounts, budget and setting of precept.</p> <ul style="list-style-type: none"> <li>i) The draft budget was discussed and reviewed.</li> <li>ii) It was suggested that additional hours could be added for the Parish Sweeper to improve flood resilience by keeping gully's and the like. Cllr King to discuss with the Parish Sweeper. It was proposed that the budget be increased by £450 to cover the additional hours. This was agreed.</li> <li>iii) There was a discussion about renewal of the sweepers equipment, in particular, the rubbish cart which was no longer serviceable. Cllr King to check with the sweeper if the cart should be replaced. Cllr Jones to check if this can be financed via CIL monies being an item to support the village infrastructure and flood resilience.</li> <li>iv) It was proposed Cllr King that the precept be set at £12,150.00 for 2019/20. This was agreed unanimously.</li> <li>v) In response to a request, the clerk agreed to review the format of the budget form.</li> </ul>
1901/9	<p><u>Update of Matters Arising from the Minutes of previous meetings:</u></p> <ul style="list-style-type: none"> <li>i) Parish Sweeper and renewal of equipment. The clerk had advised B&amp;NES that the Parish Council would continue with the Parish Sweeper in line with their reducing grant proposal. The question of the replacement cart was discussed in 1901/8 above.</li> <li>ii) Recent flooding in Wallace Lane – Clerk had reported the matter to B%NES. Copies of the photo's of the flooding to be forwarded to Cllr Jones.</li> <li>iii) Status of Village Hall defibrillator. No further information was available.</li> <li>iv) Electricity supply to the clock. In hand with the clerk.</li> <li>v) To receive reports on meetings attended by councillors. Cllr Jennings had attended a Playing Field Committee meeting.</li> </ul>
1901/10	<p><u>Parish Councillors reports and comments on their individual responsibilities:</u></p> <ul style="list-style-type: none"> <li>i) Cllr King – Flooding. Cllr King to speak to the Parish Sweeper.</li> <li>ii) Cllr Jones – Community Led Housing. Cllr Jones reported that this matter was connected with the possible formation of a “Community Interest Company” and at present there was nothing to report.</li> </ul>

	<ul style="list-style-type: none"><li>iii) Cllr Carver – B&amp;NES Local plan and consultations. Cllr Carver reported that the Parish Council response as discussed and agreed at the last meeting had been sent to B&amp;NES and that B&amp;NES were currently dealing with all the responses received. It was envisaged that feedback from the Site and Character assessments would take place when this had been completed.</li><li>iv) Cllr Coombs – Highway safety. Cllr Coombs reported that a meeting had been arranged with a B&amp;NES representative to discuss idea's and funding. Cllr King to attend if possible.</li><li>v) Cllr Waldron - Construction Management Plans. It had been reported that delivery and other heavy vehicles coming to the Pinkers Farm site were arriving on site from 7am or were parking up away from the site until required. Vehicles were arriving at the site from both directions including Smitham Hill outside the agreed time. Cllr Waldron to contact the site manager to discuss the apparent breach of the CMP for the site.</li><li>vi) Cllr Jennings - Road sweeping and highways. Nothing to report.</li></ul>
1901/11	<p><u>Matters of Report.</u></p> <ul style="list-style-type: none"><li>i) Cllr Waldron reported that the clock had stopped and he had called the repairer to resolve the matter.</li><li>ii) Cllr Waldron advised that a litter picking event was to be held on 6<sup>th</sup> April and that he had arrangements in hand.</li><li>iii) The question of the forthcoming election was raised – an election pack should be issued by B&amp;NES in the near future.</li></ul>
1901/12	<p><u>Date and Time of Next Meeting:</u></p> <p>The next scheduled meeting is on Tuesday 19<sup>th</sup> February 2019, 7.30pm at The Theatre.</p>

The meeting closed at 9.20pm.

**Alan Butcher,**  
**Parish Clerk,**  
**1<sup>st</sup> February 2019**  
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