

**EAST HARPTREE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 16<sup>th</sup> OCTOBER 2018**

**VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm**

	Parish Councillors were available at a Parish Council clinic before the meeting.
	<i>Present:</i> Cllrs Peter King (Chair), Mike Jennings, Paul Waldron, Richard Coombs and John Darvill; also in attendance Cllr Tim Warren and Alan Butcher (Clerk)
1810/1	<i>Apologies for absence.</i> Cllrs Andrew Jones and Pam carver.
1810/2	<b><i>Public Forum</i></b>  No members of the public were present at the meeting.
1810/3	<i>Declarations of Interest:</i>  None.
1810/4	<i>Confirmation of the Minutes of previous meetings:</i>  i) Minutes of the meeting held on 18 <sup>th</sup> September 2018 were agreed and signed as a true record.
1810/5	<i>Formal Motions requiring a decision:</i>  i) To exclude the public and press from the meeting for item 1810/11 due to the confidential nature of the business to be discussed. This was so resolved unanimously.
1810/6	<i>Parish Council Matters</i>  i) To consider response to Planning Application 18/04431/LBA – Works at Coley Court, Coley. Councillors agreed to support the application. ii) To note granting of planning permission at St Michaels Cottage, Townsend. This was noted. iii) To note withdrawal of planning application 18/03630/FUL – Sumac House, Middle Street – application withdrawn. This was noted. iv) To consider feedback from the Village Survey Report response. There was yet to be any community feedback as events were being planned to receive feedback and take the matter forward.

	<p>v) To receive the final draft of the Village Character Assessment. Cllr Darvill had circulated the final draft. It was agreed that he would endeavour to include suitable rural photographs and would then forward to completed assessment to the Clerk for onward transmission to B&amp;NES.</p> <p>vi) To receive the final draft of the EH4 Site Assessment. Cllr Waldron thanked all involved, both Parish Councillors and members of the community, for their hard work in preparing the assessment. It was noted that a query had been raised about the frequency of buses to Bristol from East Harptree; this to be confirmed. Cllr Darvill queried the way in which the access to the site from the High Street was included as it seemed that the access was, in fact, in disputed ownership. It was noted that the only other access to the site was off of the “main road” which was unsuitable. Cllr Coombs asked if the assessment currently included adequately referenced the ownership issue. It was generally agreed that it did. Cllr King proposed that the assessment be agreed subject to the change to the bus frequency. This was agreed unanimously. Cllr Waldron to speak to Cllr Jones about the storage of the evidence file in PC records.</p> <p>vii) To receive information from the Developments working group regarding developments in East Harptree including Kielder, Pinkers Farm and Water Street. Cllr Darvill reported that there had been no complaints or problems with Kielder or Pinkers Farm and that the action plan for Water Street was currently with local residents for comments. Cllr King gave a brief resume on the current situation with drainage issues on and off the Pinkers Farm site.</p> <p>viii) To receive a brief report on the recent NPPF training session organised by B&amp;NES. Deferred until the next meeting.</p> <p>ix) To consider matters concerning the forthcoming Remembrance Day on Sunday 11<sup>th</sup> November 2018. Cllr Jennings outlined arrangements for the day and noted the request for a donation from the Royal British legion. A donation of £50 was agreed unanimously.</p>
1810/7	<p><u>Financial:</u></p> <p>i) Clerks salary and expenses. A cheque for £523.13 was agreed and raised to include the website costs.</p> <p>ii) HMRC Tax payment. A cheque for £143.08 was agreed and raised.</p> <p>iii) Krystal Hosting website and domain costs £119.93 (via Alan Butcher) – see Clerks salary above.</p> <p>iv) Tesco “Bags for Life” grant. The clerk reported that a grant of £1000 had been offered and he had completed the necessary forms to receive the monies.</p> <p>v) Quarterly accounts to 30<sup>th</sup> September 2018. These had been circulated. The bank reconciliation was signed by Cllr Jennings.</p>

1810/8	<p><u>Update of Matters Arising from the Minutes of previous meetings:</u></p> <ul style="list-style-type: none"> <li>i) To receive an update on the matter of the silted up culvert at Pinkers Farm. Cllr King advised that he had received confirmation that the matter had been resolved but that it should be monitored. He proposed that any further breach should be reported to the EA. This was agreed.</li> <li>ii) White lining to High Street – Cllr Darvill to produce proposals and Cllr King to contact B&amp;NES to arrange a meeting. Cllrs Waldron and Coombs to attend if possible.</li> <li>iii) To receive reports on meetings attended by councillors. Cllr Jennings had attended a Playing Field meeting.</li> </ul>
1810/9	<p><u>Parish Councillors comments on matters relating to Road Sweeping, Highways and flooding issues:</u></p> <ul style="list-style-type: none"> <li>i) Cllr Warren outlined proposals for a clean air zone in Bath recently announced.</li> <li>ii) Clerk to circulate information about the Young Stars Awards for 2019 circulated by Cllr Warren.</li> <li>iii) There was general disquiet about the patching of the surface on Smithams Hill recently carried out, this disquiet was relayed to Cllr Warren.</li> <li>iv) Cllr Jennings advised that footpath works were to be undertaken to the bridge near Eastwood and that gates and improvements made to the footpath near the new Pinkers Farm house.</li> </ul>
1810/10	<p><u>Matters of Report:</u></p> <ul style="list-style-type: none"> <li>i) Email from Cllr Darvill on continued membership of the Parish Council. Cllr Darvill confirmed his resignation from the Parish Council which was accepted with reluctance by councillors. Cllr King proposed a vote of thanks to Cllr Darvill for all his hard work on the council, a sentiment echoed by all councillors present.</li> <li>ii) Cllr Jennings queried whether the defibrillator on the village hall wall was working, examination indicated that no operational illumination was apparent.</li> <li>iii) WERN had sent a briefing on Broadband and an approach had been made to the clerk by a representative of Gigaclear requesting a meeting. It was understood that Gigaclear were installing broadband in Coley and Shrowle using existing ducts. Should Gigaclear require to install any new equipment, etc, then it was necessary for them to inform the Parish Council prior to any works being carried out under permitted development otherwise they could be required to submit a full planning application. As for East Harptree itself, it was understood that the majority of the village was now served by Truespeed. It was agreed that the clerk should not attend a meeting.</li> </ul>

	<p>iv) The clerk reminded councillors of the charity meeting on 26<sup>th</sup> November 2018.</p>
	<p><b>Subject to the passing of motion 1810/5, the public and press will be excluded from the next part of the meeting. The motion was so passed although no members of the public were present at the meeting.</b></p>
1810/11	<p><u>Budgetary Matters</u></p> <p>i) Draft forward budget – to consider a forward budget in the light of information from B&amp;NES. A draft budget had been circulated and was reviewed and a course of action agreed to take matters forward.</p> <p>ii) Role of the Parish Sweeper. Councillors agreed that the Parish Sweeper was invaluable to East Harptree and the role must continue.</p> <p>These matters remain confidential and will be the subject of separate detailed minutes circulated to councillors. On completion of discussions on these matters the minutes will be published on the council's website.</p>
1810/12	<p><u>Date and Time of Next Meeting:</u> The next scheduled meeting is on Tuesday 20<sup>th</sup> November 2018, 7.30pm at The Theatre.</p>

The meeting closed at 9pm

**Alan Butcher,  
Parish Clerk,  
20<sup>th</sup> October 2018  
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