

EAST HARPTREE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 17th JULY 2018 VENUE/TIME: THE PLAYING FIELD PAVILION, EAST HARPTREE @ 7.30pm	
	A Parish Council Clinic took place before the meeting.
	<i>Present:</i> Cllrs King (Chair), Jones, Jennings, Waldron, Carver, Coombs and Darvill; also in attendance Alan Butcher (Clerk). Cllr King left the meeting briefly at the start and Cllr Jones took the chair.
1807/1	<i>Apologies for absence.</i> Cllr Tim Warren.
1807/2	<p><u>Public Forum</u></p> <p>This part of the meeting is intended to allow public participation on matters on the agenda.</p> <p>Three members of the public were present, a request was made to remove any redundant posters dotted around the village, Cllr Darvill to action.</p>
1807/3	<p><i>Declarations of Interest:</i></p> <p>None.</p>
1807/4	<p><i>Confirmation of the Minutes of previous meetings:</i></p> <p>i) Minutes of the meeting held on 19th June 2018 were agreed and signed as a true record.</p>
1807/5	<p><i>Formal Motions requiring a decision:</i></p> <p>i) (Proposed by Cllr Carver) That regarding the Village Character Assessment,</p> <p>a) The Character Assessment in the Neighbourhood Plan will be used as the basis. The Parish Council shall consider what, if anything, is to be added (by the meeting on the 21st August) and also that the public will be invited to make suggestions on or before that date (note to the email group and in the next Parish News etc.). A working group with Cllrs King, Waldron, Darvill, Coombs and Jones was formed. Cllr Darvill to lead the group. The group to review the character assessment and to agree a mechanism to receive public feedback via the email list. Items prepared by Cllr Carver to be circulated on the email list and published in the Parish News were agreed with minor amendments.</p> <p>b) That following feed-back from the Village Strategy Group (on 21st August) regarding the survey, the Parish Council shall decide, what information from it, if any, could be included in the Character Assessment (it may be that feed-back from the survey could be used more appropriately in the next stage of B&NES' Policy Options Consultation, due to commence in September). This to be considered by the working group agreed above.</p> <p>c) That the Character Assessment shall be completed by the 18th September and agreed at the Parish Council meeting on that date. This was agreed.</p>

	<p>d) That regarding the Site Assessment (currently only one - EH4) membership of a working party be agreed (about 6 people - B&NES have said maximum 8) and a date for the initial meeting (desk top meeting off site) be set for mid-September. The basis of governance and reporting shall also be agreed. A date for site visits and completion of the 'tool kit' forms to be decided at that meeting (for end of September, beginning October). A working party with Cllrs Carver, Coombs and Jones as members was agreed; members of the community could be involved and the B&NES Toolkit to be used for governance. Cllr Carver to lead the group. Cllr Darvill queried whether the location of the site EH4 was widely known, it was agreed to circulate information as necessary.</p> <p>e) That the Site Assessment shall be completed by the 16th October for agreement at the Parish Council meeting on that date and to be sent to B&NES by their request date of end of October. This was agreed.</p> <p>Cllr King resumed the chair at this point.</p> <p>ii) (proposed by the Clerk). That the following motion iii) submitted by Cllr Jones be considered after item 1807/11 in accordance with SO 10xii) regarding the exclusion of the press and public due to the confidential nature of the business to be discussed. Cllr Carver felt that this discussion should be in public, the clerk advised that the requirement of data protection applied in this case. After further discussion the motion was agreed 5 in favour, 1 against, 1 abstention.</p> <p>iii) (proposed by Cllr Jones). To consider the impact of B&NES' proposal to phase out their financial support for the Parish Sweeper Scheme on our precept and consider any alternatives. (Attachments: extract from Parish Liaison Meeting minutes re Parish Sweeper Scheme, the financial data, i.e. current cost of our scheme & level of contribution from B&NES & hence % increase in precept if we were to self fund it). This motion was discussed at the end of the meeting. It was unanimously agreed that the sweeper scheme should continue. Clerk to circulate budget information for further discussion at the next meeting together with more detailed notes of the discussion at this meeting.</p>
1807/6	<p><u>Parish Council Matters:</u></p> <p>i) To agree a Parish Council response to the following planning applications:</p> <p>a) Application 18/02637/FUL – Change of use of paddock to allow vehicular access to dwelling at St Michael’s Cottage, Townsend, East Harptree. It was agreed unanimously to support the application.</p> <p>b) Application 18/02773/FUL – Two storey extension, relocation of front door and creation of driveway at Summerleaze, Townsend, East Harptree. The chairman invited a member of the public to outline the proposals. Following this, councillors agreed unanimously to support the application.</p>

1807/10	<p><u>Parish Councillors comments on matters relating to Road Sweeping, Highways and flooding issues:</u></p> <ul style="list-style-type: none">i) Continuing problems with traffic movements to the Kielder site were raised including the apparent disregard of the Construction Management Plan. It was noted that with other developments starting at Pinkers Farm and also Water Street, there needed to be dialogue with developers to avoid the problems experienced with Kielder. It was proposed that a working group be set up to deal with these matters. To be included on the agenda for the next meeting.ii) A pothole on the Townsend side of the bridge at Shroale was noted.iii) Trees and hedges growing in Parkers Mead were overhanging Middle Street, Cllr Jennings to meet with B&NES tree rep, to discuss.
1807/11	<p><u>Matters of Report:</u></p> <ul style="list-style-type: none">i) Concern was expressed about recent posts on the village Facebook page which now seemed to have be resolved.ii) Cllr Waldron gave a brief report on the village fete.iii) Cllr Waldron reported on a recent event at the village club and urged people to continue to support the club.iv) Cllr Waldron reported on the recent consultation about the proposed CV recreational trail.v) Cllr King reported on a recent grass fire near Smitham chimney and difficulties with accessing the area. He reported that a key to be car park barrier is now held by John King.vi) A proposal from the Crime Commissioner to appoint local rural representatives to be added to the next agenda.vii) Cllr King asked that "Meetings attended" be added back onto the agenda.
1807/12	<p><u>Date and Time of Next Meeting:</u> The next scheduled meeting is on Tuesday 21st August 2018, 7.30pm at The Theatre.</p>

The meeting closed at 9.30pm.

Alan Butcher,
Parish Clerk,
11th August 2018
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