

EAST HARPTREE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 19th DECEMBER 2017**

VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm

	<i>Present:</i> Cllrs Peter King (Chair), Andrew Jones, Mike Jennings, John Darvill, Pam Carver and Richard Coombs; also in attendance Alan Butcher (Clerk)	
1712/1	<i>Apologies for absence.</i> Cllrs Paul Waldron and Tim Warren.	
1712/2	<i>Public Forum:</i> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. Two members of the public were present. A request for details of recent correspondence about the community shop was made; these details to be added to the website.	
1712/3	<i>Declarations of Interest:</i> Cllr Andrew Jones 1712/5ii) – Broadband.	
1712/4	<i>Acceptance of the Minutes of previous meetings:</i> i) Minutes of the meeting held on 21 st November 2017. Cllr Jones queried whether some amendments he had suggested had been incorporated. After discussion the minutes were agreed and signed as a true record. ii) Minutes of the extraordinary meeting held on 5 th December 2017 were agreed and signed as a true record with four amendments to 1712E/5 -second para one amendment; third para two amendments; fifth para one amendment.	
1712/5	<i>Matters Arising from the Minutes of the previous meetings:</i> i) The Waldegrave Arms update. It was noted that Listed Building Consent had been granted for the proposed refurbishment. ii) Broadband provision. The “Truespeed” installation was proceeding. iii) Newton project. An email from Guy Stobart was read out giving details of progress with funding, etc. iv) Joint Local Access Forum. Cllr Darvill had been unable to attend the last meeting but advised that he was hoping to join the sub-group dealing with the provision of footpath and rights of way to promote health and well-being by way of exercise. v) Notice Board refurbishment – in hand with Cllr Waldron. vi) Light to clock – The lamp had been replaced. vii) Letter from the Blannin family. This was read out by the clerk. Cllr King noted that former councillor Liz Woodhatch had passed away. Clerk to contact funeral directors to seek details of donation recipients.	
1712/6	<i>Planning:</i> i) No new planning applications were received before the preparation of the agenda.	

	<p>ii) St Michaels Cottage, Townsend. The clerk advised that an application for works to replace a stable and form new accesses had been supported by the Parish Council in 2015 (15/03885/FUL) but this had been withdrawn in November 2015. No further application was recorded on the B&NES website. Clerk to contact Planning Enforcement on the matter.</p> <p>iii) Update on Kielder, Church Lane, East Harptree. Work was currently proceeding to crush stone excavated on site. It was noted that the reduced level of the site would cause difficulty for the re-planting of the perimeter hedge. Cllr Jones advised that the two pre-commencement conditions which had been refused by the planners were still outstanding and that the planning officer was insisting that a new application be made to cover these outstanding matters; this would give the Parish Council a chance to comment further on these parts of the application.</p> <p>iv) Update on Pinkers Farm development. Cllr Jones had met with Daniel Parr at B&NES regarding surface water flooding and it was noted that the flooding issues at Pinkers Farm were still being discussed and the pre-commencement drainage condition had not yet been discharged. It was noted that the B&NES Drainage Team had offered assistance to improve the culvert just outside the boundary of the Pinkers Farm site to the south west and had asked for Parish Council assistance to identify and approach the relevant landowner. Cllr King to liaise with B&NES on this matter. This and other matters related to surface water flooding in the village are included in item 1712/18 below.</p>	
1712/7	<p><u>Road Sweeping and Highways:</u></p> <p>i) Highways maintenance sheet – This had been updated but additional items including the white lining in the High Street and blocked drains on Smitham Hill were to be added.</p> <p>ii) Traffic issues in High Street – a meeting of the working party had yet to be arranged.</p> <p>iii) Diversion of footpath CL8/43 at Morgan’s Cottage, Morgan’s Lane. The proposed diversion was supported by councillors subject to confirmation that the appropriate permissions from landowners whose land the new footpath crossed had been obtained.</p>	
1712/8	<p><u>Parish Council Matters:</u></p> <p>CIL monies:</p> <p>i) Application from East Harptree Playing Field. The clerk had yet to compile all the information about CIL monies requested by councillors and it was agreed to defer the application until the next meeting.</p> <p>1712/9 East Harptree Playing Field Refurbishment. Confirmation had been received that the “Leader” grant had been approved.</p> <p>1712/10 Community Empowerment Fund. An application from the Playing Field Committee was to be made subject to Parish Council support. This was agreed and the application signed by the Chairman.</p> <p>1712/11 B&NES New Local Plan 2016 – 2036: Issues and Options - Parish Council response.</p> <p>i) Cllr Carver circulated a draft of an email to be sent out on the Parish Council email list to advise the updated process for the HELAA review which had changed subsequent to the previous Parish Council email on the subject. This was agreed, clerk to cir</p>	

	<p>culate.</p> <p>ii) A reply to the Parish Council letter about the designation of the village shop as a “convenience shop” had been received just before the meeting and it confirmed that the shop would not be classified as a “convenience shop” in the next Rural Audit and background evidence for future stages of the new Local Plan.</p> <p>iii) The three options put forward by B&NES for the allocation of the additional housing were discussed in detail. It was generally agreed that the options put forward by B&NES gave a “simple” answer whereas the question of sustainability, local facilities and the overall affect on the village were not necessarily taken into account. The question of whether additional developments were desirable to allow growth in the village was also discussed and it was generally agreed that this should be a matter for discussion with the wider community. Rather than put forward a fourth option it was proposed that Option 1 was the preferred option but that a much more sophisticated measure of sustainability should be employed to determine the allocation of any development and that this criteria be strongly emphasised in the Parish Council response to B&NES. This was unanimously agreed; Clerk to draft and circulate. Cllr Jennings left the meeting at this point.</p> <p>iv) The matter of parking policy was discussed in the context that, with the late adoption of the PMP, the parking policy contained in the CVNP had been superceded by the lesser policy contained in the PMP. Richard Daone (B&NES) had spoken to the legal team about this and had advised that the CVNP policy could not be relied upon and parking should be considered on a case by case basis. It was generally agreed that, as parking was a sensitive issue for East Harptree, action needed to be taken to re-establish the CVNP policy. The question of the early review of the CVNP was discussed to overcome this disparity although councillors were unsure if there would be much enthusiasm for such a review. Cllr Carver suggested that a policy similar to the CVNP should be incorporated into the new Local Plan. Cllr Jones to speak to Richard Daone again on the matter and also to draft a response to this problem for circulation to councillors. An item to be included on future agendas for the reinstatement of the CVNP parking policy.</p>	
1712/12	<p>East Harptree – Future Strategy for Growth. Cllr Darvill had circulated a paper and outlined the general principles to the meeting. The idea would be to set up a community led group to canvass the village for their views on future development and growth with a report available by the time the new local plan consultation takes place in spring 2018. Whilst the Parish Council needs to be involved initially, the idea would be that the group would be independent. Sally Claverly (in attendance) offered to take on the role of organising the group and setting a brief.</p>	
1712/13	<p>This was agreed and the matters to be discussed further at the next meeting.</p>	
1712/14	<p>Library Provision for East Harptree. Deferred to the next meeting.</p> <p>Boundary Commission – Draft Electoral Review - B&NES. Deferred to the next meeting.</p>	
1712/15	<p>Meetings attended by Councillors: Cllr Coombs (Hearing Loop consultant), Cllrs Carver and Jones (B&NES), Cllr Jones (Flooding), Cllrs King, Jones and</p>	

	Jennings (Plumleys Charity)	
1712/16	<p><u>Financial:</u></p> <p>Parish Council Banking - Cheques to be signed as follows:</p> <ul style="list-style-type: none"> i) HMRC – Clerk’s & Sweeper Tax - £140.97. This was agreed and a cheque raised. ii) A J Butcher – salary and expenses - £429.60. This was agreed and a cheque raised. iii) Trophies of Radstock (Replica cup) - £30.05. This was agreed and a cheque raised. 	
1712/17	<p>Updated budget and budget for 2018/9 for setting the precept (to be set at the next meeting). The clerk circulated the draft budget at the meeting. After discussion it was agreed that the format should be amended to separate CIL monies and make differences in expenditure clearer. Clerk to re-draft and circulate before the next meeting.</p>	
1712/18	<p><u>Matters of Report:</u></p> <ul style="list-style-type: none"> i) Meeting with B&NES re: Flooding. Cllr Jones reported on a meeting he had attended with Daniel Parr and Jim Collins (B&NES Local Flood Authority) to discuss flooding issues in East Harptree. He was advised that it would not be possible to amend the EA flood map without formal hydraulic engineering calculations which would be too costly but that the way to proceed was to be pro-active with the B&NES Flood team via the Flood Rep rather than try to address issues when planning applications were being considered. The need to use local knowledge via a “local pencil map with photographs was discussed and a meeting suggested to go through all flooding issues with B&NES. It was also requested that the Parish Council could assist B&NES Drainage Team in liaising with the adjoining Parish Council (Priddy) and landowners about dealing with flooding issues on “upstream” land. Cllr King confirmed he was happy to liaise with B&NES on these matters including the matter of the culvert adjoining the Pinkers Farm site as per 1712/6iv) above. ii) Cllr Coombs gave a brief resume of the discussions he had had about the proposed hearing loop. Matters to be added back onto the next agenda. 	
1712/19	<p><u>Date and Time of Next Meeting:</u></p> <p>The next scheduled meeting is 16th January 2018</p>	

The meeting closed at 10.05pm.

Alan Butcher,
 Parish Clerk,
 2nd January 2018
 01749 870358;
 eastharptreeparishcouncil@gmail.com