

EAST HARPTREE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 21st NOVEMBER 2017**

VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm

	<i>Present:</i> Cllrs Peter King (Chair), Andrew Jones, Mike Jennings, Paul Waldron, Pam Carver, John Darvill, Richard Coombs; also in attendance Cllr Tim Warren and Alan Butcher (Clerk)	
1711/1	<i>Apologies for absence.</i> None.	
1711/2	<p><i>Public Forum:</i> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. Five members of the public were present.</p> <p>Chris Head expressed disappointment that B&NES had decided to withdraw the TSN at Kielder especially as there were still issues outstanding. He was also concerned about the destination of the contaminated spoil from the site and the continued disruption, noise and inconvenience to the residents of the village and, in particular, Church Lane.</p> <p>Laura Williams was attending the meeting as a representative of the Playing Field committee with regard to the proposed Play Ground refurbishment. She outlined the proposals and fund raising efforts to date including applications for grants and local fund raising. She advised that there was likely to be a shortfall in funding and requested confirmation of the level of CIL monies which would be available from the Parish Council. She also asked if the Parish Council might consider using its borrowing powers to support the project. She was asked to make a formal application to the clerk for CIL monies and it was also suggested that an application be made for CVNP CIL monies given that the Playground was used by many children from the surrounding area and parishes. Cllr Warren that a small amount of money might be available through the Community Empowerment Fund, details to be forwarded to Laura.</p> <p>Whilst the meeting was adjourned Cllr King advised the meeting about developments regarding flooding issues yet to be addressed at the Pinkers Farm site. He noted that new information about surface water on and adjoining the site was available through an independent report and that this would be sent to B&NES for their consideration.</p>	
1711/3	<i>Declarations of Interest:</i> Cllr Jones on agenda item 5ii) Broadband.	
1711/4	<p><i>Acceptance of the Minutes of previous meetings:</i></p> <p>i) Minutes of the meeting held on 17th October 2017 were agreed and signed as a true record with the second sentence of 1710/3 amended to read: “Cllr Waldron declared an interest in financial in respect of the re-imburement of the cost of a book token and refrained from signing cheque no 1739.”</p>	

1711/5	<p><u>Matters Arising from the Minutes of the previous meetings:</u></p> <ul style="list-style-type: none"> i) The Waldegrave Arms update. It was noted that planning applications had been submitted and would be discussed later. The unsafe gutter had been removed. ii) Broadband provision. Chris Head had submitted a briefing about broadband in the area which was read out. Cllr Jones, in response to a question from the chairman, gave a resume about developments in the area. He advised that East Harptree was included in “Truespeed’s” CV South project which was now underway with full fibre installations starting in early 2018. iii) Newton project. Guy Stobart had sent an email detailing various matters concerned with the project which was read by Cllr Darvill. A suggestion that a community library could be set up in the church or an adjoining building had been made. He advised that it was difficult to find volunteers for such a project and concern was expressed about the possible demise of the mobile library. Cllr Warren advised that the mobile library would not be stopped unless there was a viable alternative. It was agreed to add the item to next agenda and appoint a councillor to focus on the matter. Cllr Darvill confirmed his continued involvement with the Newton project. iv) Joint Local Access Forum. Cllr Darvill reported on a recent working party meeting which was reviewing the strategic plan and seeking funding and facilities with a small group prioritising changes whilst another group would be concerned with matters concerned with the joint spatial plan. Cllr Darvill confirmed his continued involvement with the JLAF. v) Notice Board refurbishment. Cllr Waldron to contact a local tradesman for a quotation for the refurbishment. vi) Light to clock and other clock matters. Nathan Coffin had been called as the clock had stopped and had affected a repair. The question of the light was discussed and Cllr King and Waldron to try to access the light fitting and replace the lamp. vii) The clerk confirmed that the new laptop had been purchased and that the data would be loaded onto the machine as soon as possible. 	
1711/6	<p><u>Planning:</u></p> <ul style="list-style-type: none"> i) Application 17/05289/AR and /05445/LBA – Erection of signage at The Waldegrave Arms, Church Lane, East Harptree. It was proposed Cllr King that this be supported; agreed unanimously. ii) Application 17/05160/LBA – Internal Alterations and Refurbishment at The Waldegrave Arms, Church Lane, East Harptree. It was proposed Cllr King that this be supported; agreed unanimously. iii) Application 17/05330/FUL – Erection of 1 bedroom attached house at 15 Middle Street, East Harptree. It was noted that there had been a previous application which had been refused in February 2017. Councillors noted that there appeared to be no apparent difference between the new and previous application. 	

	<p>Cllr King was concerned about an application for a house rather than an extension or annex. Cllr Jones noted that the highways officer had suggested that three parking spaces were sufficient as per the PMP whereas the CVNP called for 5.5 spaces. Cllr King proposed that an objection be made to the application; this was defeated 1 for 2 against. A proposal by Cllr Waldron that the decision be left to the planning officer and that previous comments be repeated was agreed 5 in favour, 1 against, 1 abstention.</p> <p>iv) Update on Kielder, Church Lane, East Harptree. There was further discussion about recent problems with the site and the failure to discharge planning conditions. Cllr Jones advised that in discussion with B&NES the refusal of certain pre-commencement planning conditions could result in a “section 73” process which would enable the parish council to comment again on the matters included. It could also be possible, given the situation that had arisen with the site, to include the requirement for a construction management plan. Cllr Jones to continue to monitor the situation.</p> <p>v) Update on Pinkers Farm development. A meeting was to be sought with Daniel Parr at B&NES to discuss flooding issues. Cllr Jones advised on the process required to update the EA flood maps where substantial evidence was required to support the process. The discharge of conditions for the agricultural dwelling at Pinkers Farm was also noted.</p> <p>vi) Matters raised during meeting with Lisa Bartlett on 17th October 2017. Emails had been received from Lisa Bartlett on the subject of the Pinkers Farm flooding issues and also on the status of the CVNP and PMP. Cllr Jones was hoping to arrange a meeting with the head of planning policy at B&NES.</p>	
<p>1711/7</p>	<p><u>Road Sweeping and Highways:</u></p> <p>i) Highways maintenance sheet – the sheet had been updated. ii) Traffic issues in High Street – nothing further to report. iii) Other matters reported. Cllr Waldron expressed concern that the mechanical sweeper had repeated work carried out by Paul Sperring rather than attend to more pressing areas of the village. Cllr King noted that the mechanical sweeper should visit all areas of the village including outlying lanes rather than just the central village. Cllr Jennings reported that the verges on Eastwood Hill needed cutting back as the water was not able to enter the drainage system and this was likely to cause dangerous icy patches. The clerk reported that he had received notification of the diversion of the footpath in Morgans Lane. The item to be included on the agenda for the next meeting.</p>	

1711/8	<i>Parish Council Matters:</i> CIL monies. Cllr King reported on the recent CIL meeting of PC Chairman. Minutes to be circulated to councillors for information. These confirmed that the “extra” 10% of monies as a result of the CVNP would be held in a central fund and that East Harptree would receive 15% of the monies directly. The amount of monies due to the PC to be ascertained for the next meeting.	
1711/9	East Harptree Playing Field Refurbishment. The application for further CIL monies to be included on the agenda for the next meeting. Clerk to confirm rules for the use of CIL monies and also the criteria required for a PC loan.	
1711/10	Emergency arrangements for East Harptree. This item to be removed from the agenda.	
1711/11	Provision of hearing loop equipment at meetings. Cllr Coombs has arranged to meet a specialist to seek advice on the provision of this equipment in The Theatre.	
1711/12	Circulation of Parish Council information. An item had been included in the December issue of the CV Gazette.	
1711/13	Joint Spatial Plan and BANES Local Plan consultation. This was to take place from 22 nd November until 10 th January 2018 and would involve a new Local Plan aligned with the JSP and possible changes to village designations. Cllr Carver outlined a number of options which would need consideration. It was agreed to hold an extraordinary meeting before the next scheduled PC meeting to prepare the councils response; clerk to arrange and advise venue and date. It was noted that the HELAA sites would be made public on 22 nd November but that the comments from B&NES and the response from the parish council would remain confidential as B&NES had had insufficient time to process the responses received from Parish Councils. Councillors expressed concern that the continued confidentiality was against the wishes of both councillors and parishioners. The clerk to send a link to the consultation out on the email list.	
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1711/14	Meetings attended by Councillors: Cllr King – CIL meeting; Cllr Waldron – Theatre; Cllr Jones – Tessa Hampden (B&NES)	
1711/15	<i>Financial:</i> Parish Council Banking - Cheques to be signed as follows: i) Post Office – Clerk’s & Sweeper Tax – £140.97. A cheque was raised for the HMRC rather than the Post Office (see iv below) ii) A J Butcher – salary and expenses - £843.18 to include the cost of the new laptop. This was agreed and a cheque raised. iii) Parish Council donations to Myeloma UK and St Peters Hospice in respect of the late Dave Blannin. Two cheques for £25.00 were agreed and a cheque raised. iv) Clock repair by Nathan Coffin - £85.00. This was agreed and a cheque raised. v) Amended arrangements for payment of HMRC Tax. The payment of tax into the Post Office was to be discontinued and cheques would now be sent by post to the HMRC direct.	

Draft minutes subject to acceptance at the next meeting

1711/16	<u>Matters of Report:</u> Cllr Darvill noted the new drive at St Michaels Cottage, Townsend. Clerk to check current planning situation	
1711/17 1711/18	Motion to exclude the members of the public and press due to the confidential nature of the business to be discussed in 1711/18 HELAA Review. All agreed that there was no further business to be transacted on this item.	
1711/19	<u>Date and Time of Next Meeting:</u> The next scheduled meeting is 19 th December 2017	

The meeting closed at 10pm.

Alan Butcher,
Parish Clerk.
8th December 2017
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