

EAST HARPTREE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 18th JULY 2017

VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm

	<i>Present:</i> Cllrs Andrew Jones (Chair), Mike Jennings, Paul Waldron, Richard Coombs, John Darvill; also in attendance Pam Lambert-Carver and Alan Butcher (Clerk)	
1707/1	<i>Apologies for absence.</i> Cllrs Peter King, Tim Warren.	
1707/2	<i>Co-option of persons to vacant places.</i> Pam Lambert-Carver had applied to join the Parish Council. She gave a brief resume about herself and responded to councillor's questions. It was proposed and seconded that she be co-opted and councillors voted unanimously to co-opt her onto the council. She signed the Declaration and took her seat on the council.	
1707/3	<i>Public Forum:</i> Cllr Jones vacated the chair to advise about broadband developments. Barbara Fox attended the meeting in respect of Pinkers Farm.	
1707/4	<i>Declarations of Interest:</i> Cllr Jones in respect of item 1707/6iii – Broadband.	
1707/5	<i>Acceptance of the Minutes of previous meetings:</i> i) Minutes of the meeting held on 20 th June 2017 were agreed and signed as a true record.	
1707/6	<i>Matters Arising from the Minutes of the previous meetings:</i> i) Assets of Community value – The Waldegrave Arms – This had now been registered as an ACV. Cllr Jones reported information received via Guy Stobart concerning the proposed appointment of a new female tenant. A meeting was to be held between the village group and the new tenant. He had also been advised by Admiral Taverns that the budget for the proposed major works had been exceeded and that the works would be scaled back to a more modest repair and refurbishment. Councillors requested that in future information of this nature should be advised formally via the clerk. ii) 2017 Calendar and proposals for 2017 photo competition and 2018 calendar. Due to a number of factors only 8 photos had been submitted for the competition. It was agreed that this would proceed with the presentation held at the flower show. It was also agreed the because of the lack of photo's the calendar would not be produced this year. Clerk to contact Cllr King about collection of the monies from West Harptree shop for the 2017 calendar.	

	<p>Councillor Jones left the meeting at this point and Cllr Jennings took the chair for the next item.</p> <p>iii) Broadband provision – the clerk read a briefing note from Chris Head about the current situation with providers. It was noted that Truespeed had attended the village fete to present their proposals. Clerk to write to Chris Head to thank him for his work.</p> <p>Councillor Jones returned to the meeting and resumed the chair at this point.</p> <p>iv) Newton project. Nothing to report.</p> <p>v) Information regarding CIL monies. There was no further information forthcoming about the liability notices or the payment of any monies. Councillors required clarification about the CIL monies within the context of the CVNP. Currently the Parish Council had not committed to the CVNP proposal concerning CIL monies and agreed to await the clarification of monies payable in respect of the three village developments. Cllr Jones suggested that parishioners should be kept informed of CIL monies which would be available to the village for infrastructure projects in the future and that suggestions should be sought for such projects.</p> <p>vi) Sign for Whitecross Road. This had been ordered and would be passed to Nigel Sommerfield for fixing at the appropriate point.</p>	
1707/7	<p><u>Planning:</u></p> <p>i) Application 17/02671/LBA – Erection of new studio after demolition of existing barn at Coley Cottage, Coley BS40 6AN. It was noted that the council had already supported the planning application for these works and it was agreed unanimously to support this Listed Building application.</p> <p>ii) Application 17/03267/FUL – Erection of single storey side extension at Copse End, Coombe Lane, East Harptree BS40 6BG. Councillors agreed unanimously to support this application.</p> <p>iii) Update on Kielder landscaping and hedge removal and fulfilment of planning conditions. There was no further information to hand, clerk to seek confirmation of current situation.</p> <p>iv) Update on Pinkers Farm development. Concern was expressed about the fulfilment of pre-commencement conditions on this development and all agreed that BANES needed to be pressured to ensure that conditions were fulfilled and, in particular, those relating to flooding and works to mitigate this problem. It was agreed to write to BANES to bring these matters to their attention and to request that the Parish Council remains “in the loop” in respect of these matters.</p>	

	<p>v) Planning Policy and evidence information. Information about the school was to hand and the clerk was pursuing utility companies regarding service capacity.</p>	
1707/8	<p><u>Road Sweeping and Highways:</u></p> <p>i) Highways maintenance sheet – it was noted that the white lines in the High Street needed re-marking. Concern was expressed about surface dressing which had taken place above Smitham Hill and problems which could be caused by local stone dressings being washed into gullies.</p> <p>ii) Traffic issues in High Street – a survey of type, size and speed of vehicles was to be completed and discussions about physical measures and budgets to be established. Chris Head had spoken to highways and a meeting with Stefan Chiffers was to be arranged. There had been a suggestion about a 20mph speed limit although some felt that the existing 30mph limit was adequate and that the 20 mph limit would be difficult to police. Cllr Lambert-Carver asked to be included in the group.</p>	
1707/9	<p><u>Parish Council Matters:</u></p> <p>East Harptree Playing Field Refurbishment – work was continuing on the application for grants, etc. Councillors agreed that, in principle, this project would be a good candidate for any CIL monies coming directly to the Parish Council.</p>	
1707/10	<p>Parish Council representation for 2017 events. The Parish Council tent at the fete had been well received and will be deployed again at the Flower Show on 16th September. The chairman or vice-chairman to attend to present the Photographic cup. Representation will also be required on Remembrance Day in November. Clerk to email reminders.</p>	
1707/11	<p>Emergency arrangements including Flood Map for East Harptree. A meeting with Daniel Parr from BANES was mooted to discuss flooding issues in East Harptree. Clerk to contact to arrange meeting or to establish alternative contact.</p>	
1707/12	<p>Transparency Grant for purchase of Parish Council computer. In hand with the clerk.</p>	
1707/13	<p>Joint Local Access Forum. Cllr Darvill had attended this meeting which was about paths and rights of way, etc and which was attended by a diverse group of people. A strategic review of rights of way, etc had been proposed.</p>	
1707/14	<p>Provision of hearing loop equipment at meetings. Cllr Coombs had received quotes of between £2000 and £4000 for the equipment. He was proposing to canvas local people and groups who might use such equipment. It was also agreed to sources of grant funding should be investigated.</p>	
1707/15	<p>Parish Council procedures. Deferred until next meeting.</p>	

Draft minutes subject to acceptance at the next meeting

1707/16	Christmas Tree. The clerk outlined the situation concerning the use of Parish Council PL insurance. For this to be used in respect of the proposed Christmas Tree it would need to be a Parish Council “activity”. Following discussion about possible ways of achieving this, councillors felt that, at this stage, they were unable to commit to a working party or similar sub committee and therefore the insurance could not be offered. Cllr Jennings to speak to Lin Gwyther.	
1707/17	Meetings attended by Councillors: Cllr Darvill – JLAF.	
1707/18	<p><u>Financial:</u></p> <p>Parish Council Banking - Cheques to be signed as follows:</p> <ul style="list-style-type: none"> i) Post Office – Clerk’s & Sweeper Tax £140.97 – this was agreed and a cheque raised. ii) A J Butcher – salary and expenses. £427.80 - this was agreed and a cheque raised. iii) The clerk had noted an error in the standing order for Paul Sperring made by the bank and confirmed that the under payment would be corrected in August. iv) The clerk presented a quarterly set of accounts and reconciliation which was signed by Cllr Jones. 	
1707/19	<p><u>Matters of Report:</u></p> <p>Cllr Coombs asked for an item about notice boards, etc to be included on the next agenda.</p>	
1707/20	<p><u>Date and Time of Next Meeting:</u></p> <p>The next scheduled meeting is 19th September 2017.</p>	

The meeting closed at 9.40pm

Alan Butcher,
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 7th August 2017
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