

**EAST HARPTREE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
THURSDAY 27<sup>th</sup> APRIL 2017**

**VENUE AND TIME OF THE MEETING: THE PLAYING FIELD PAVILION, EAST HARPTREE @  
7.45pm**

	<u>Present:</u> Cllrs Peter King (Chair), Andrew Jones, Mike Jennings, Paul Waldron, John Darvill, Richard Coombs; also in attendance Alan Butcher (Clerk)	
1704/01	<u>Apologies for absence.</u> Cllr Tim Warren, John and Barbara Fox	
1704/02	<u>Co-option of persons to vacant places.</u> One additional person to be co-opted onto the Parish Council to fill a current vacancy. No applications had been received.	
1704/03	<u>Public Forum:</u> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. Twenty four members of the public were present. Chris Head noted he had written to the council on the matters of traffic volumes and speeds in High Street. He expressed his concerns about the increase in construction traffic resulting from the recent granting of planning applications for three sites in the village all of which required access via the High Street. Given that the High Street had no footpath and was used by pedestrians and the school walking to the playing field he asked that some form of traffic calming be considered and that the matter be discussed with BANES. Sarah Bull raised the matter of skips from the Kielder site being left for periods of time on the pavement at Ashwood and the damage being caused by their loading and unloading. A query was raised about the parking for the proposed dwelling at Sumac Cottage where it was noted that a parking space had been dug out apparently for the future use of Sumac Cottage.	
1704/04	<u>Declarations of Interest:</u> Cllr Jones declared an interest in item /06iii – Broadband. Continuing Dispensations have been granted to Councillors in respect of the Place Making Plan and Chew Valley Neighbourhood Plan.	
1704/05	<u>Acceptance of the Minutes of previous meetings:</u> i) Minutes of the meeting held on 21 <sup>st</sup> March 2017 were agreed and signed as a true record. ii) Minutes of the extraordinary meeting held on 4 <sup>th</sup> April 2017 were agreed and signed as a true record.	

<p>1704/06</p>	<p><u>Matters Arising from the Minutes of the previous meetings:</u></p> <ul style="list-style-type: none"> <li>i) Assets of Community value: Update on application. Cllr Jones summarized the application which had been circulated to councilors in draft. Following the presentation from Edwin Pope of Admiral Taverns on the future of The Waldegrave Arms, councilors were reassured about the future of the premises. However, it was agreed that the ACV application should still be made. It was prop Cllr King and agreed unanimously that the application as drafted be submitted to BANES. The clerk to confirm those people who asked to be kept informed about the application and to send out details.</li> <li>ii) 2017 Calendar and proposals for 2017 photo competition. The sum of £48 had been received from the school for the calendars. It was believed that 19 calendars had been sold by the West Harptree shop but this was still to be confirmed and the monies collected. It was agreed that a calendar should be produced for 2018 and that the theme of the photo competition be "People within the Parish at work. The entries to be submitted by the end of the summer term.</li> <li>iii) Broadband provision. The meeting was advised that recent legal proceedings had been concluded and that an announcement on broadband was awaited.</li> <li>iv) Light to clock tower. This had been replaced.</li> <li>v) Newton project. Work was continuing on funding applications for the works to bring the building into a sound condition prior to "re-ordering."</li> <li>vi) Proposed meeting regarding CIL monies. The meeting was still awaited, clerk to contact Exel Palmer about this. It was agreed that the council should consider any community infrastructure capital projects it wished to put forward before the meeting.</li> </ul>	
<p>1704/07</p>	<p><u>Planning:</u></p> <ul style="list-style-type: none"> <li>i) Application 17/01666/FUL – Extension and alterations to dwelling and erection of replacement garage and workshop at The Coach House, Church Lane, East Harptree for Mr D Fraser. It was proposed Cllr King and agreed unanimously that the application be supported.</li> <li>ii) Ref 17/00160/NONCOM – Removal of hedging, etc at Kielder, Church Lane, East Harptree. The clerk read out an email from Robert Warren at BANES confirming that the hedges had been removed contrary to the planning approval but that this matter would be addressed as part of the of the landscaping scheme yet to be approved. Concern was expressed about the situation and it was noted that a number of conditions related to the approval had not been fulfilled before commencement on site. Clerk to write to BANES on these matters and Cllr Darvill to contact the case officer directly to discuss the matter. Cllr Warren to be copied into the correspondence. The matter of the damage to footpath and kerbs caused by the unloading of skips at Ashwood was discussed; clerk to contact BANES on this matter.</li> </ul>	

	<p>iii) Approval of application for dwellings at Pinkers Farm, Middle Street, East Harptree including comment on current application for tied dwelling on Middle Street.</p> <p>Correspondance from Sally Claverley and Mr and Mrs Fox concerning the granting of permission for eight dwellings at Pinkers Farm was read out. Cllr King responded to negative comments about the inclusion of the site within the Place Making Plan by outlining the circumstances which led to the inclusion of the site including the designation of the site as a SHLAA site by BANES. The Parish Council had summarised the problems with the site in the PMP but ultimately the original designation had been proposed by BANES. It was noted that a judicial review into the granting of the Pinkers Farm application was being considered on the grounds of irrationality of the process used to determine the application. The matter of the application for the tied dwelling opposite the site was raised and it was noted that the planning committee chairman had confirmed that the application would be determined by the case officer. It was understood that the officer was recommending approval. Clerk to write to the officer pointing out that, following the approval of the Pinkers Farm development, suitable housing was now available adjoining the farm which would fulfil the requirements put forward by the tied dwelling applicant.</p> <p>Concern was expressed about planning policy with regard to East Harptree as the stated number of dwelling originally proposed (10-15) had been exceeded and the number of new dwellings on the three sites was 20 dwellings. Clerk to contact BANES. Cllr Jones advised that a new review of BANES' Local Plan resulted in a "Call for potential Sites" going out to local landowners across BANES. This may give rise to another list of future sites in the EH Parish which the PC may be requested to assess during May-July this year before then going out to Public Consultation. Residents were encouraged to get involved to assist the PC if these arise. The PC will also seek clarification as to whether any further sites can be resisted given that our 10-15 allocation for new houses has already been exceeded.</p>	
1704/08	<p><u>Road Sweeping and Highways:</u></p> <p>i) Updated Highways maintenance sheet and response. An updated sheet had been received from Highways; clerk to advise BANES about unresolved items and to request a further inspection of potholes in Church Lane.</p> <p>ii) Letter re: speeding in High Street. The letter outlined concerns about traffic speed and volumes in High Street with particular reference to construction traffic which would be access sites within the village via the High Street. Cllr Jenning proposed a meeting with Stefan Chiffers and the highway inspector to investigate ways to introduce traffic calming. It was agreed to form a working group with Cllrs Waldron, King and Darvill and Chris Head.</p>	

	iii) Other matters: the Clerk to contact BANES about damage to footpath and kerbs in Church Lane as a result of skips being left on the pavement.	
1704/09 1704/10 1704/11 1704/12 1704/13 1704/14 1704/15 1704/16	<p><u>Parish Council Matters:</u></p> <p>East Harptree Playing Field – a meeting was to be called for 11<sup>th</sup> May. Parish Council representation for 2017 events. The fete is on 15<sup>th</sup> July and the Flower Show on 16<sup>th</sup> September; representation to be agreed for these events as well as Remembrance Day on 11<sup>th</sup> November.</p> <p>Parking and traffic issues.</p> <p>i) Proposed sign – cost and wording. In hand with the clerk.</p> <p>Emergency arrangements including Flood Plan for East Harptree. Cllr Waldron agreed to obtain a suitable map onto which areas of concern could be highlighted; Cllr Jones agreed to assist. It was suggested that Cllr Warren’s input would be useful.</p> <p>Proposed Christmas Tree at Grey Hollow. An email from the Flower Show committee was read out confirming that arrangements were in hand for the positioning of the tree at Grey Hollow.</p> <p>Transparency Grant for purchase of Parish Council computer. The clerk was awaiting the start of the new grant period before proceeding.</p> <p>Adoption of updated Code of Conduct. This had been circulated and was agreed and unanimously adopted as at the meeting date.</p> <p>Meetings attended by Councillors: Cllr Jones – ACV meeting; Cllr Darvill – Newton project; Cllr Waldron – Village club.</p>	
1704/17 1704/18 1704/19	<p><u>Financial:</u></p> <p><b>Parish Council Banking</b> - Cheques to be signed as follows:</p> <p>i) Post Office – Clerk’s &amp; Sweeper Tax - £139.05. This was agreed and a cheque raised.</p> <p>ii) A J Butcher – salary and expenses - £464.34. This was agreed and a cheque raised.</p> <p>iii) E-On Electricity account - £89.80. This was agreed and a cheque raised.</p> <p>Draft annual accounts prior to internal audit. These were circulated and agreed prior to audit; clerk to clarify the stationary and expenses item.</p> <p>Completion of Annual Governance Statement. Councillors agreed the governance statement and this was signed by the chairman and clerk.</p>	
1704/20	<u>Matters of Report:</u> Cllr Waldron advised that the problem with the clock had been resolved by Nathan Coffin without charge.	
1704/21	<u>Date and Time of Next Meeting:</u> The next scheduled meeting is the Annual Parish Council meeting (AGM) on 16 <sup>th</sup> May 2017 at The Theatre.	

The meeting closed at 9.40pm

Alan Butcher, Parish Clerk,  
4<sup>th</sup> May 2017  
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