

EAST HARPTREE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 21ST FEBRUARY 2017**

VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm

	<u>Present:</u> Cllrs Andrew Jones, Mike Jennings, Paul Waldron, Richard Coombs; also in attendance Alan Butcher (Clerk). In the absence of Cllr King, the vice chairman Cllr Jones took the chair.	
1702/01	<u>Apologies for absence.</u> Cllrs Peter King and Tim Warren	
1702/02	<u>Co-option of persons to vacant places.</u> One additional person to be co-opted onto the Parish Council to fill a current vacancy. A response was awaited from the previous enquiry; councillors to ascertain if there any others interested in joining the council.	
1702/03	<u>Public Forum:</u> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. No members of the public were present.	
1702/04	<u>Declarations of Interest:</u> Cllr Jones declared an interest in item 1702/6iii) Continuing Dispensations have been granted to Councillors in respect of the Place Making Plan and Chew Valley Neighbourhood Plan.	
1702/05	<u>Acceptance of the Minutes of previous meetings:</u> i) Minutes of the meeting held on 17 th January 2017 were agreed and signed as a true record.	
1702/06	<u>Matters Arising from the Minutes of the previous meetings:</u> i) Assets of Community value: a) Approval of survey and background papers Cllr Jones advised that the owners of the Waldegrave Arms were currently seeking new tenants. Paperwork had been circulated and it was agreed that this should be circulated and included on the website. Cllr Jones was not aware of any group who had expressed an intention to bid to purchase the premises. b) Public meeting 13/03/17 – PC to cover costs of room hire. It was noted that the meeting was now scheduled to start at 8.20pm. Cllr Jennings queried the use of public money to fund the venue. The clerk confirmed that, as the Parish Council would necessarily be making the application it would be reasonable for them to fund the venue for the meeting. Also Cllr Jones pointed out that the purpose of the meeting and the survey was for EHPC to determine whether the community valued the pub as a community asset and hence to validate submission of an ACV application on their behalf. It was agreed that the Parish Council should fund the venue costs for the meeting.	

	<ul style="list-style-type: none"> ii) Calendar produced in association with the school. Whilst receipts were still awaited from two of the outlets, councillors expressed disappointment at the poor sales of the 2017 calendar. It was agreed to await final sales figures before deciding if a calendar was to be produced for 2018. There was a general discussion about the competition for 2017 and it was suggested that all children living in the village should be included. Cllr Waldron to discuss with the head teacher and ideas and proposed subjects to be discussed at the next meeting. iii) Broadband provision. A briefing on the current situation had been received from Chris Head which was noted. The proposed meeting had yet to re-arranged. iv) Light to clock tower. The internal light was currently being used to illuminate the clock and a number of people had commented favourably on the result. The electrician was still awaited to investigate the external light. v) Newton project. Nothing to report. 	
1702/07	<p><u>Planning:</u></p> <ul style="list-style-type: none"> i) Application 17/00272/OUT - Pinkers Farm, Middle Street, East Harptree – Outline application for erection of agriculturally tied dwelling at Pinkers Farm for Church Farm Publow LLP (re-submission) – Councillors noted that the proposed dwelling was still in the position to which they had previously objected. The proposed dwelling was located outside the HDB and councillors could see no reason why the dwelling could not be sited within the curtilage of the farm buildings. It was noted that the proposed developments in Water Street and Church lane contradicted the assertion that there were no suitable three bedroom dwellings in the village. Councillors agreed to object in principle to the application. ii) Application 17/00453/FUL - 15 Middle Street, East Harptree – Erection of 2 storey attached dwelling following demolition of existing single storey side extension for Mrs Vera Mayes. – Councillors expressed concern about the possibility of a precedent being set with the proposed development, there was also concern about parking and traffic flow in a constricted part of the village. Cllr Jones felt that the creation of a small 2 bed independent residence was good for the village. He also noted that the 2 residences provided space for 6 car spaces which was in line with the CVNP policy HDE8b for increased parking to avoid spillover onto surrounding roads. Cllr Waldron felt that the proposal was in-appropriate for the location. Prop Cllr Waldron; sec Cllr Jennings that the Parish Council make comments only on the application regarding precedent, parking and traffic. This was agreed. iii) Application 16/06045/FUL – Pinkers Farm, Middle Street, East Harptree – Provision of roof covering to slurry store. Permission granted. This was noted. 	

	iv) Application 16/05769/FUL – Ashleigh, Church Lane, East Harptree – Erection of side extension and garden shed. Permission granted. This was noted.	
1702/08	<p><u>Road Sweeping and Highways:</u></p> <ul style="list-style-type: none"> i) Updated Highways maintenance sheet and meeting with inspector. Councillors noted the additional items and the state of the pavement outside the school was raised. Clerk to inform BANES. Potholes were also noted along the wall to The Court in Whitecross Road. ii) Speed check in Church Lane. The had been received; clerk to forward to Guy Stobart who had originally raised the matter. It was noted that the speeds recorded at the bottom of Church Lane were on average 22mph. iii) Other matters – concern had been expressed about the state of repair of the litter bin next to the notice board; clerk to check and inform BANES. 	
1702/09	<p><u>Parish Council Matters:</u></p> <p>Chew Valley Neighbourhood Plan Referendum – this had taken place and the Plan passed with a 90% majority. Cllr Jones has a copy which is available for villagers to consult. Also, the CVNP can be viewed online at www.cvnp.co.uk. Parishioners can now use the local policies in this plan when responding to planning applications to help ensure any developments are appropriate for the village. The Parish Council to encourage all parishioners to use this.</p> <p>With regards to CIL monies it was noted that Axel Palmer, Chairman of Compton Martin PC will be convening the first Chairmans Forum across the 7 CVNP parishes. This will decide where Community Infrastructure Levy funds raised from new developments will be spent across the CVNP area.</p>	
1702/10	BANES Call for sites – New Local Plan – it was agreed that there are none in East Harptree.	
1702/11	<p>East Harptree Playing Field.</p> <ul style="list-style-type: none"> i) An email from the committee had indicated that amended details were awaited from the equipment supplier. ii) Cllr Jennings queried the annual donation to the Playing Field. The clerk confirmed that this was included in the 2017/18 budget. Clerk to check on payment of 2016/7 donation. 	
1702/12	Parish Council representation - Proposed display stand. There was a general discussion about representation at the village fete and flower show as well as other events. Dates for 2017 events to be ascertained and matter to be discussed at the next meeting.	
1702/13	Parking and traffic issues. Nigel Sommerfield had written asking if the sign, previously discussed, could be fixed near his access to deter parking. Quotation to be obtained and wording agreed at next meeting.	
1702/14	<p>Emergency arrangements including Flood Plan for East Harptree.</p> <ul style="list-style-type: none"> i) The clerk circulated the BANES flood plan template although councillors felt that a list of contacts was all that was needed. Cllr Jones commented that it was a matter of taking precautions before flooding occurred and ensuring that problem areas were kept clear. Cllr Coombs to review flood plan and report to next meeting. 	

1702/15	<p>ii) A request had been received from BANES about emergency accommodation in the village such as the village hall, etc. Clerk to pass onto Peter Haigh.</p> <p>Cemetery Wall – the clerk had been in touch with BANES cemetery department who had passed the matter the property services for attention.</p>	
1702/16	<p>Arrangements for Annual Parish Meeting and April PC meeting. The clerk noted that the Annual Parish Meeting had been held in May 2016 rather than April as before. It was agreed that the meeting should take place in April.</p> <p>The clerk also advised that he would be away attending a family event in Ireland from 14th – 26th April and would be unable to attend the meeting scheduled for 18th April. It was agreed to re-schedule this meeting and the APM for 27th April, venue to be confirmed.</p>	
1702/17	<p>Meetings attended by Councillors – Cllr Jennings; Theatre, Cllr Jones; ACV workshop and CVNP meeting.</p>	
1702/18	<p><u>Financial:</u> Parish Council Banking - Cheques to be signed as follows:</p> <p>i) Post Office – Clerk’s & Sweeper Tax - £139.05 – this was agreed and a cheque raised.</p> <p>ii) A J Butcher – salary and expenses. £446.01 – this was agreed and a cheque raised.</p>	
1702/19	<p>Confirmation of Precept from BANES. This had been confirmed at £9900.00 plus £140 CTS to be paid in two instalments.</p>	
1702/20	<p><u>Matters of Report:</u></p> <p>i) Cllr Waldron advised that a litter picking day was planned for 1st April; clerk to ask Cllr Warren re: the litter picking equipment.</p> <p>ii) An email had been received proposing a village Christmas tree to be located at Grey Hollow. Councillors agreed that this was a good idea; item to be included on the agenda for the next meeting.</p> <p>iii) An invitation to a briefing about the JSP and new BANES Local Plan had been received; clerk to ask Cllr Darvill if he could attend.</p>	
1702/21	<p><u>Date and Time of Next Meeting:</u> The next scheduled meeting is 21st March 2017</p>	

The meeting closed at 9.40pm

Alan Butcher,
Parish Clerk,
3rd March 2017
01749 870358;
eastharptreeparishcouncil@gmail.com