

EAST HARPTREE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 17th JANUARY 2016**

VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm

	<p><i>Present:</i> Cllrs Peter King (Chair), Mike Jennings, Paul Waldron, Richard Coombs, John Darvill; also in attendance Cllr Tim Warren (BANES) and Alan Butcher (Clerk)</p>	
1701/01	<p><i>Apologies for absence.</i> Cllr Andrew Jones.</p>	
1701/02	<p><i>Co-optation of persons to vacant places.</i> One additional person to be co-opted onto the Parish Council to fill a current vacancy. An enquiry had been received and information about the duties of a councillor had been sent.</p>	
1701/03	<p><i>Public Forum:</i> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. Three members of the public were present. There were no matters raised other than that below.</p> <p>Guy Stobart gave a presentation about the “Newton” project which envisaged the creation of more flexible spaces within the church to allow greater use by East Harptree School and other groups. The provision of such spaces would provide much needed additional space for the school and safeguard its future. There were a number of repairs required to the church including works to the tower and the whole project was designed to accomplish these repairs and to make the church a more welcoming and useable space with good access for older people and those with disabilities whilst safeguarding it as a place of worship. The project was at an early stage and local consultations were taking place. Some repair works had already been carried out and a budget was being considered for the whole project and repairs. Consideration was also being given to fund raising. It was hoped that the project would move forward over the next two years. Guy commented that the congregation were enthusiastic about the proposals and hoped that the wider public would be re-assured that the outcome of the project would be a better place for all to use. He felt that the Parish Council were an important link with the community to receive feedback and it was agreed that the Newton Project should become a continuing agenda item.</p> <p>The chairman thanked Guy for the presentation.</p>	

1701/04	<p><u>Declarations of Interest:</u> None.</p> <p>Continuing Dispensations have been granted to Councillors in respect of the Place Making Plan and Chew Valley Neighbourhood Plan.</p>	
1701/05	<p><u>Acceptance of the Minutes of previous meetings:</u></p> <p>i) Minutes of the meeting held on 20th December 2016 were agreed and signed as a true record.</p>	
1701/06	<p><u>Matters Arising from the Minutes of the previous meetings:</u></p> <p>i) Assets of Community value – Cllr Jones had reported that he would be attending the ACV Workshop on 24th January and that he had had discussions with the group interested in nominating The Waldegrave Arms as an ACV. It was noted that Admiral Taverns are currently looking for new tenants.</p> <p>ii) Calendar produced in association with the school. Cllr Jennings and King passed a cheque/cash for £126 in respect of sales to the clerk for banking. A total of 52 calendars had been sold to date although the school and West Harptree shop had yet to be included. Cllr felt that the response to the calendar was disappointing.</p> <p>iii) Broadband provision. The situation with the provision to East Harptree had yet to be resolved; Cllr Darvill agreed to attend the proposed workshop on 26th January.</p> <p>iv) Light to clock tower. The clock was currently illuminated from inside the tower. Access to the external light via cherry picker had yet to be gained and the possible repair to the light fitting awaited.</p> <p>v) Cllr Jennings queried the matter of the stone stile discussed at the last meeting and, in particular, whose responsibility it was to carry out repairs. Cllr King confirmed that Charles Hill had indicated that he would arrange the repairs.</p>	
1701/07	<p><u>Planning:</u></p> <p>i) Application 16/06045/FUL – Pinkers Farm, Middle Street, East Harptree – Provision of roof covering to slurry store for Church Farm Partnership. Proposed Cllr King that the application be supported; agreed unanimously.</p>	

	<p>ii) Application 16/06181/FUL – Church House, Church Lane, East Harptree – Erection of front porch and provision of Juliet balcony to north elevation and external and internal alterations (resubmission of 13/03689/FUL) for Mr John Vinson. It was agreed unanimously that the application be supported.</p> <p>iii) Application 17/00088/TCA – Tree Works in conservation area – Harptree Court, Whitecross Road, East Harptree for Mr Charles Hill. It was agreed unanimously that the application be supported.</p> <p>iv) Application 16/04629/FUL – Demolition of existing dwelling and erection of four dwellings at Kielder, Church Lane, East Harptree for Simon James Homes – application permitted. This was noted.</p> <p>v) Erection of garden building at Eastwood Lodge – response from planners – ref 17/00013/UNDEV. The clerk advised that BANES were looking into this matter.</p>	
1701/08	<p><u>Road Sweeping and Highways:</u></p> <p>i) Updated Highways maintenance sheet and meeting with inspector. The clerk had updated the maintenance sheet; other items to be added for Eastwood Hill (Pothole). It was also noted that a sweeper was required to clear the large amounts of loose gravel and grit laying at the side of roads.</p>	
1701/09 1701/10 1701/11	<p><u>Parish Council Matters:</u></p> <p>Chew Valley Neighbourhood Plan Referendum – The referendum was scheduled for 16th February; the Notice had been placed on the Notice Board and website and a poster had been received to be erected on the clock tower. A flyer will be circulated around the email list when received.</p> <p>East Harptree Playing Field – the amended details discussed at the meeting before Christmas were still awaited.</p> <p>Parish Council representation at Village Events. Cllr Jennings suggested that the chairman and vice chairman should attend events including the Fete and Flower Show as a matter of course. Cllr King responded that it was not always possible for him to attend such events due to work commitments. It was suggested that there should be some form of Parish Council stand or display at such events. It was generally agreed that representation is required and that an item be included on the agenda to agree a way to take this forward.</p>	

1701/12	<p>Parking and traffic issues in Whitecross Road and Church Lane including report on meeting with Stefan Chiffers. The clerk reported on the meeting when various possibilities on how to control parking were discussed. These included the introduction of yellow lines. It was agreed that, as a first step, the existing white advisory lines should be repainted along with the yellow zig zags at the school.</p> <p>The matter of traffic calming opposite the church was discussed and it was agreed that a speed check could be carried out as a first step.</p>	
1701/13	BANES Parking strategy consultation. This was noted; clerk to respond as necessary.	
1701/14	Emergency arrangements including Flood Plan for East Harptree – this was deferred until the next meeting.	
1701/15	Cemetery Wall – the clerk had yet to arrange the proposed meeting.	
1701/16	Meetings attended by Councillors – Cllr Jennings; Theatre Committee.	
1701/17	<p><u>Financial:</u></p> <p>Parish Council Banking - Cheques to be signed as follows:</p> <ul style="list-style-type: none"> i) Post Office – Clerk’s & Sweeper Tax - £139.05 – This was agreed and a cheque raised. ii) A J Butcher – salary and expenses – This was agreed and a cheque raised. iii) ICO renewal £35.00 – This was agreed and a cheque raised. 	
1701/18	Updated budget and setting of 2017/18 precept. The proposed budget for 2017/18 had been circulated and was agreed. It was agreed that the precept should remain as the previous year at £9900.00	
1701/19	<p><u>Matters of Report:</u></p> <p>Cllr Warren reported on proposals that some services could be devolved to Parish Councils and that a change had been proposed in the way by-elections were funded by BANES.</p>	
1701/20	<p><u>Date and Time of Next Meeting:</u></p> <p>The next scheduled meeting is 21st February 2017</p>	

The meeting closed at 9.25pm

Alan Butcher,
 Parish Clerk,
 27th January 2017
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