

EAST HARPTREE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 20th SEPTEMBER 2016**

VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm

	<u>Present:</u> Cllrs Peter King (Chair), Mike Jennings, Paul Waldron; also in attendance Cllr Tim Warren and Alan Butcher (Clerk)	
169/01	<u>Apologies for absence.</u> Cllrs John Darvill and Andrew Jones.	
169/02	<u>Co-option of persons to vacant places.</u> Two additional persons to be co-opted onto the Parish Council to fill vacancies due to insufficient nominations. The clerk had received an expression of interest but no applications had been received.	
169/03	<u>Public Forum:</u> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. Four members of the public were present. Chris Head raised the matter of the phase 2 broadband roll-out and the fact that, currently, only 30 properties in East Harptree would benefit from this roll out. He advised that representations needed to be made and asked that the council send out details via the email list. This was agreed. Chris to forward details to the clerk including suitable text and links.	
169/04	<u>Declarations of Interest:</u> Cllr King declared an interest in item 169/07ii) Pinkers Farm. Cllrs Jennings and Waldron expressed an interest in that they were to be reimbursed for expenses incurred. Continuing Dispensations have been granted to Councillors in respect of the Place Making Plan and Chew Valley Neighbourhood Plan.	
169/05	<u>Acceptance of the Minutes of previous meetings:</u> i) Minutes of the meeting held on 19 th July 2016 were agreed and signed as a true record. ii) Minutes of the extraordinary meeting held on 30 th August 2016 were agreed and signed as a true record.	

169/06	<p><u>Matters Arising from the Minutes of the previous meetings:</u></p> <ul style="list-style-type: none"> i) Parking in Middle Street – confirmation of proposed signs. It was agreed to amend the wording to read: “Parking here will obstruct larger and agricultural vehicles” followed in smaller lettering “Failure to comply may result in Police intervention.” ii) Assets of Community value – nothing to report. iii) Overhanging hedges – these had been cut back by Cllr Jennings. iv) Dog fouling – this problem appeared to have been resolved; it was agreed to keep a watching brief on this matter. v) Clock Servicing – Cllr Waldron confirmed that the clock had now been regulated and was keeping good time. vi) Calendar produced in association with the school. Cllr Jennings expressed disappointment with the sales of the calendar at the Flower Show and hoped that additional sales could be made over the next few weeks. It was agreed to discuss the matter again at the next meeting. Cllr Jennings handed the clerk a cheque for sales totalling £186.00 to be banked. 	
169/07	<p><u>Planning:</u></p> <ul style="list-style-type: none"> i) Application 16/04203/FUL – Erection of two storey side/rear extension at Sycamore Cottage, Smithams Hill, East Harptree for Mr and Mrs Male. It was agreed unanimously to support this application. ii) Application 16/04249/FUL - Demolition of Agricultural Buildings and erection of seven dwellings at Pinkers Farm, Middle Street, East Harptree for Mr James Pearce. It was not possible for councillors to discuss this application as Cllr King had declared an interest and there were only two councillors remaining. It was agreed to hold an extraordinary meeting on 4th October to consider the application when all councillors would be available. The clerk confirmed that he had been aware of the situation and had agreed an extension with BANES to allow the Parish Council to respond on 5th October. 	

	<p>iii) Application 16/04302/FUL – Erection of single storey dwellings following demolition of derelict bungalow for Mrs Beulah Branch. Councillors were concerned about the lack of detail with the application and that the proposal did not, in any way, reflect the village vernacular. Councillors voted unanimously to object in principle to the application.</p> <p>iv) Application 16/02145/HEDGE – this application has been withdrawn. This was noted.</p>	
169/08	<p><u>Road Sweeping and Highways:</u></p> <p>i) Highways maintenance sheet and meeting with inspector. Cllr King to arrange meeting with inspector in the near future. It was noted that a number of potholes had been marked for repair in Church Lane.</p> <p>ii) Damage to Coley Bridge parapet. This matter had been reported by Chris Head to both East Harptree and Hinton Blewitt clerks. The Hinton Blewitt clerk had been in touch with BANES and a repair had been scheduled.</p> <p>iii) Other matters reported. Cllr Jennings reported the need for a bollard or marker post at Shoal where the end of a ditch was not obviously marked.</p>	
169/09 169/10 169/11 169/12	<p><u>Parish Council Matters:</u></p> <p>Chew Valley Neighbourhood Plan. This was progressing; there had been some objections to LGSD's but these were not in East Harptree.</p> <p>East Harptree Playing Field – Play Equipment and proposed committee. Revised Terms of Reference had been circulated and sent to Peter Haigh and a reply was awaited. It was hoped to be able to adopt the Terms at the 18th October meeting.</p> <p>Rebuilding of stile. A quote had been received (amount not included in these minutes) and funding to be sought to carry out the works.</p> <p>Meetings attended by Councillors: Cllr Jennings – Playing Field; Cllr Waldron – Village Club.</p>	

<p>169/13</p>	<p><u>Financial:</u></p> <p>Parish Council Banking - Cheques to be signed as follows:</p> <ul style="list-style-type: none"> i) P Sperring - £199.68 – agreed and cheque raised. ii) Post Office – Clerk’s & Sweeper Tax - £139.05 – agreed and cheque raised. iii) A J Butcher – salary and expenses – agreed and cheque raised. iv) East Harptree Theatre – venue hire £7.20 – agreed and cheque raised. v) Cllr Waldron had purchased a book token for the Flower Show photo prize and was reimbursed £20.00 vi) Cllr Jennings had arranged for replacement wreaths for the memorial and was reimbursed £40.00 	
<p>169/14</p>	<p>External Auditors report and Annual Return. The auditor had raised a procedural issue on the approval of the statements of accounts and governance. They also noted that the Council Tax support grant had been wrongly included as part of the precept and would require adjustment at the time of the next return.</p>	
<p>169/15</p>	<p><u>Matters of Report:</u></p> <p>It was agreed that the light sensor on the clock could temporarily disabled to allow a photograph to be taken.</p>	
<p>169/16</p>	<p><u>Date and Time of Next Meeting:</u></p> <p>The next scheduled meeting is 18th October 2016. There will be an extraordinary meeting on 4th October 2016.</p>	

Alan Butcher,
 Parish Clerk,
 30th September 2016
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