

**EAST HARPTREE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 19<sup>th</sup> JULY 2016**

**VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm**

	<u>Present:</u> Cllrs Andrew Jones (Chair), John darvill, Mike Jennings, Paul Waldron; also in attendance Alan Butcher (Clerk).	
167/01	<u>Apologies for absence.</u> Peter King, Tim Warren.	
167/02	<u>Co-option of persons to vacant places.</u> Two additional persons to be co-opted onto the Parish Council to fill vacancies due to insufficient nominations. There had been no expressions of interest. It was agreed that councillors should speak to likely candidates over the next few weeks and that a poster be prepared and displayed in September after the holiday period.	
167/03	<u>Public Forum:</u> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation.  Peter and Nicola Haigh raised the matter of the proposed playing field committee and various options were discussed – see minute 167/11.	
167/04	<u>Declarations of Interest:</u> None.	
167/05	<u>Acceptance of the Minutes of previous meetings:</u> i) Minutes of the meeting held on 21 <sup>st</sup> June 2016 were agreed and signed as a true record. ii) Minutes of the extraordinary meeting held on 5 <sup>th</sup> July 2016 were agreed and signed as a true record with the addition of the email from Cllr Darvill as an addendum concerning minutes 989iv and 992ii.	
167/06	<u>Matters Arising from the Minutes of the previous meetings:</u> i) Parking in Middle Street – there had been a recent incident where a tractor and trailer had been prevented from travelling up Middle Street due to a car parked against the wall of the Theatre/Club. As a result, adjoining roads were blocked for a period of time causing inconvenience to villagers. It was agreed that A3 signs saying “Parking here will obstruct the road for large and emergency vehicles” should be affixed to the wall (subject to permission) and that A5 flyers be produced and placed on offending vehicles. A suitably worded email to be circulated advising of the proposed signs and the reason for them. ii) 30mph limit extension on B3114 – no further actions.	

167/07	<p><u>Planning:</u></p> <ul style="list-style-type: none"> <li>i) Conservatory at Top Lodge. The clerk advised that all indications were that this did not need planning permission; clerk to write to BANES to confirm.</li> <li>ii) Pinkers Farm Agricultural dwelling (16/01826/OUT) – refusal of permission. It was noted that the Parish Council response included on the BANES website was a simple “Objection in principle” without comments and the planning officer had noted this in his report and felt the lack of comment devalued the councils input. The clerk noted that previously there had been confusion over the inclusion of council comments on “outline” applications. Cllr Jones suggested that comments should be included for each subsequent outline application. It was agreed that the inclusion of comments should be reviewed for each application.</li> </ul>	
167/08	<p><u>Road Sweeping and Highways:</u></p> <ul style="list-style-type: none"> <li>i) Highways maintenance sheet and meeting with inspector. The meeting with the inspector had yet to take place. There were no additional highway matters reported.</li> </ul>	
<p>167/09</p> <p>167/10</p> <p>167/11</p> <p>167/12</p> <p>167/13</p>	<p><u>Parish Council Matters:</u></p> <p><b>Chew Valley Neighbourhood Plan.</b> The process was proceeding and the draft plan had been passed to BANES.</p> <p><b>Parish Council Cup</b> for the Flower Show – Cllr Darvill advised that 17 entries had been judged and the twelve “calendar” photos chosen. It was agreed that those twelve would be announced before the end of the school term but the that actual winner would be announced at The Flower Show where the cup and replica would be presented. The proposed calendar would also be available at this time. Cllr Jennings to organise the calendar with a local printer liaising as necessary with Cllr Darvill. Any surplus from the sale of the calendar to be deposited in a proposed Playing Field Project fund.</p> <p><b>East Harptree Playing Field</b> – Play Equipment and proposed committee. The clerk advised on the criteria for the Parish Council to purchase some of the equipment on behalf of the playing field. There would need to be a demarcation of responsibilities between the Parish Council and the Playing Field Committee in respect of applications for grants, etc and that grants received by the Parish Council would need to be paid into a separate Project Fund.</p> <p>The clerk to re-draft the Terms of Reference for the proposed committee which would have Cllrs Jennings and Waldron as council representatives. It was agreed that a joint Parish Council/Playing Field Committee meeting be called for early September.</p> <p><b>Assets of Community Value.</b> This was awaiting training input from BANES.</p> <p><b>Letter to CV Gazette</b> and possible article for the August addition. The reply from the Parish Council had been sent for inclusion in the next issue. An offer to include an article about problems with dogs in the village was discussed and it was agreed that this should be considered for a future issue.</p>	

167/14	<b>Rebuilding of stile</b> – an approximate estimate of £800 for the rebuilding of the stile was discussed. Cllr Jennings to speak to the landowner about a contribution towards the rebuilding costs and Cllr Darvill to speak to Chris Head about grants which may be available toward the works.	
167/15	<b>Overhanging hedges</b> – Middle Street. Cllr Jennings offered to cut back the offending hedges and this was agreed on the basis of a “one time only” exercise. Other councillors to assist.	
167/16	<b>Clock Servicing</b> – Cllr Waldron had met with Nathan Coffin who had quoted £865 for the rebuilding and servicing of the clock following a thorough inspection. It was agreed to place an order for this work which had been included in the budget for the year.	
167/17	<b>Dog fouling</b> – there had been a problem with dog fouling outside the school on a number of recent occasions. Clerk to advise the BANES dog warden and obtain appropriate notices to be displayed locally. It was also agreed that the council should write to Rachel Stride thanking her for bringing the matter to the councils attention.	
167/18	<b>Meetings</b> attended by Councillors – Cllr Jennings; Theatre Committee.	
167/19	<u>Financial:</u> <b>Parish Council Banking</b> - Cheques to be signed as follows: i) P Sperring - £199.68 – this was agreed and a cheque raised. ii) Post Office – Clerk’s & Sweeper Tax - £139.05 – this was agreed and a cheque raised. iii) A J Butcher – salary and expenses. - £426.49 – this was agreed and a cheque raised. iv) Radstock Trophies -replica cup – £17.60 – this was agreed and a cheque raised.	
167/20	<b>Accounts</b> to 30 <sup>th</sup> June 2016 – these were circulated and the accounts and bank statement reconciliation checked and signed by Cllr Jones.	
167/21	<u>Matters of Report:</u> No matters.	
167/22	<u>Date and Time of Next Meeting:</u> The next scheduled meeting is 20 <sup>th</sup> September 2016	

The meeting closed at 8.45pm.

Alan Butcher,  
Parish Clerk,  
31<sup>st</sup> July 2016  
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