

EAST HARPTREE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 21st JUNE 2016**

VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm

		<i>Present:</i> Cllrs Peter King (Chair), Mike Jennings, Paul Waldron, Andrew Jones, John Darvill; also in attendance Cllr Tim Warren and Alan Butcher (Clerk)	
	968	<i>Apologies for absence.</i> None.	
	969	<i>Co-option of persons to vacant places.</i> Two additional persons to be co-opted onto the Parish Council to fill vacancies due to insufficient nominations. There had been no applications.	
	970	<i>Public Forum:</i> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. The Chairman welcomed Rosemary Nash from ALCA who was visiting all Parish Councils who were members of ALCA. Peter and Nicola Haigh were present to discuss the proposed committee to handle the proposed refurbishment of the Playground. The Playing Field Committee had presented suggested responsibilities for the committee and there was a general discussion about funding and grants available.	
	971	<i>Declarations of Interest:</i> None. Continuing Dispensations have been granted to Councillors in respect of the Place Making Plan and Chew Valley Neighbourhood Plan.	
	972	<i>Acceptance of the Minutes of previous meetings:</i> i) Minutes of the meeting held on 17 th May 2016 were agreed and signed as a true record.	
	973	<i>Matters Arising from the Minutes of the previous meetings:</i> i) Parking in Middle Street – the clerk passed on copies of the letter discussed at the last meeting for distribution in the village. ii) 30mph limit extension on B3114. This was in hand with Cllr Warren although in discussion with highways, they had suggested that there was not a speeding problem on this section of road. Cllr Warren to discuss further with highways.	
	974	<i>Planning:</i> i) Application 16/02145/HEDGE – Removal of approx. 80 metres of hedgerow adjacent to B3114 to be reinstated 5m back at Sherborne House, Coley Narrow, Coley for Mr A Baldwin. Councillors were unanimously in favour of supporting this application. A further application for the formation of a new access had been received after the deadline for the agenda. See Matters of Report.	

		<p>ii) Application 16/02786/FUL – Conversion of existing outbuilding into living annexe and erection of garden store at Yew Tree Cottage, Smithams Hill, East Harptree for Mr and Mrs Kevin Williams. There was much discussion about the application in respect of parking and the need to maintain the outbuilding as ancillary to the existing dwelling as noted in the D&A Statement. It was agreed that the application be left for determination by the Planning Officer and that a comment be included to reiterate current parking policy as per previous comments on applications. There was further discussion about the inclusion of a comment to seek a condition to ensure that the proposed annex was ancillary to the main building. A vote was taken and the comment about the inclusion of the condition was agreed three in favour, two against.</p> <p>iii) The clerk noted that he had limited correspondence with the agent following the council’s objection to the dwelling at Pinkers Farm. Emails to be circulated to councillors.</p>	
975		<p><u>Road Sweeping and Highways:</u></p> <p>i) Highways maintenance sheet – the clerk had spoken to BANES and had been put in contact with the local highway inspector. Contact details were passed to Cllr King who would arrange to meet the inspector to highlight and discuss current problems.</p> <p>ii) Other matters reported. The clerk to organise more bags for Paul Sperring.</p>	
976		<p><u>Parish Council Matters:</u></p> <p>Chew Valley Neighbourhood Plan.</p> <p>i) The public consultation had finished and the plan was undergoing a final review prior to being sent to BANES.</p> <p>ii) The clerk to forward details of LGSD letters to the CVNP administrator.</p>	
977		<p>Parish Council Cup for the Flower Show – the cup was passed to Cllr Waldron to take to the school. The question of the presentation was discussed and it was agreed that the 12 finalists should be informed before the end of the school term but that the announcement of the winner and the presentation of the cup should take place at the Flower Show. Cllr King to source replica cup and plaque for the winner, costs to be finalised at the next meeting. The cup also to be presented at the Flower Show.</p>	
978		<p>East Harptree Playing Field – Play Equipment and proposed committee. The committee had proposed responsibilities for the committee; clerk to update draft Terms of Reference and circulate. A number of suggestions were made regarding funding, grants and donations.</p>	
979		<p>Assets of Community Value. Cllr Jones had reviewed the papers passed on by the clerk and advised that there was quite a lot of work involved to prepare the application. There was a need for a calendar of events and details of continued community use and well as community involvement.</p>	

980	<p>Cllr Warren advised that he was organising a talk about the ACV process; it was agreed to attend this briefing session and to decide the way forward when more information was known. Cllr Jones to continue to deal with the matter.</p> <p>Meetings attended by Councillors: Cllr Waldron – Village Club and school Cllr Jones – CVNP public consultation and Steering group</p>	
981	<p><u>Financial:</u> Parish Council Banking - Cheques to be signed as follows:</p> <ul style="list-style-type: none"> i) P Sperring - £199.68 – this was agreed and a cheque signed. ii) Post Office – Clerk’s & Sweeper Tax - £139.05. This cheque had not been drawn and was not signed at the meeting; to be signed at a future meeting. iii) A J Butcher – salary and expenses. - £405.32 – this was agreed and a cheque signed. iv) Grants in respect of village picnic: v) Pavilion Hire £28.00 – this was agreed and a cheque signed. vi) Printing £15.75 – this was agreed and a cheque signed. vii) Bunting £4.50 – (total grant £48.25) – this was agreed and a cheque signed. 	
982	<p>Arrangements for Clerks Review. This to take place before the Parish Council meeting in September.</p>	
983	<p><u>Matters of Report:</u></p> <ul style="list-style-type: none"> i) Cllr King expressed concern about the planning proposals for Church Lane in particular where it was possible that seven dwellings could be built which currently would be classed as infill. He felt that the PMP having granted 10 – 15 dwellings in the village could, with the infill dwellings, become 25 dwellings which he felt would have a detrimental effect of the village and suggested that the proposed Church Lane dwellings should become part of the original allocation. He suggested that as East Harptree had around 200 dwelling at present the introduction of a further 25 would be disproportionate. Cllr Warren agreed to discuss with colleagues this scenario and suggested that a formal approach could be made on the matter. ii) Cllr Jennings noted that an independent conservatory type building had been erected at Top Lodge, Eastwood. It was generally felt that this would probably not require permission, clerk to check with BANES. iii) Cllr Jennings advised that there had been a number of complaints about the replacement of the stile near the church with kissing gates. He advised that the damage had been caused to the stile by stampeding cattle which had been chased to a dog. It was agreed to investigate the rebuilding of the stile which would have to be funded by the Parish Council as it was unlikely that BANES, having paid for the new gates, would fund the costs of rebuilding the stile. An estimate is required for the proposed works before the council could proceed. 	

Draft minutes subject to acceptance at the next meeting.

		<p>iv) There had been a number of enquiries about the publication of the council's minutes in the CV Gazette. Previously, the council had agreed not to send the minutes for inclusion. The matter to be included on the agenda for re-consideration.</p> <p>v) Cllr Jennings advised that one of the footpaths in the Coombe was blocked by fallen trees but that action was in hand to clear the path.</p> <p>vi) Cllr Warren gave details of the proposed devolution deal which would now cover Bristol, South Gloucestershire and BANES. A decision on the matter was due on 29th June. He gave details of the financial implications of the proposal and also information about the proposed "metro mayor". He advised that the proposals would allow the three councils involved to control most matters rather than decisions being made solely by the mayor.</p>	
	984	<p><u><i>Date and Time of Next Meeting:</i></u> The next scheduled meeting is 19th July 2016.</p>	

The meeting closed at 9.25pm

Alan Butcher,
Parish Clerk,
5th July 2016
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