

EAST HARPTREE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 15th MARCH 2016**

VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm

	<u>Present:</u> Cllrs Peter King (Chair), Mike Jennings, Andrew Jones, John Darvill and Paul Waldron; also in attendance Tim Warren and Alan Butcher (Clerk).	
901	<u>Apologies for absence.</u> None	
902	<u>Co-option of persons to vacant places.</u> Two additional persons to be co-opted onto the Parish Council to fill vacancies due to insufficient nominations. No applications were received.	
903	<u>Public Forum:</u> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. No members of the public were present.	
904	<u>Declarations of Interest:</u> None. Continuing Dispensations have been granted to Councillors in respect of the Place Making Plan and Chew Valley Neighbourhood Plan.	
905	<u>Acceptance of the Minutes of previous meetings:</u> i) Minutes of the meeting held on 16 th February 2016 were agreed and signed as a true record.	
906	<u>Matters Arising from the Minutes of the previous meetings:</u> i) Defibrillator – some electrical works had been carried out but final connection would be left until Easter due to a fault on the Pavilion earth circuit. Clerk to write to Clive Setter regarding the existing machine as councillors were unsure if this was in operation. ii) Parking in Middle Street – the clerk had prepared a draft poster to be displayed in the shop, etc. This was agreed, clerk to print and laminate copies and pass to Cllr Waldron for distribution. iii) 30mph limit extension on B3114. Cllr Warren had this matter in hand. iv) East Harptree Playing Field – Play Equipment and funding. Advice from ALCA suggested that grants would be better sought by the Playing Field rather than the Parish Council. Clerk to write to Nicola Haigh with options.	

	<p>v) Litter picking event. The clerk had prepared a poster, he would print and laminate a number of copies and pass onto Cllr Waldron. The litter picking equipment had been organised and bags would be supplied by Cllr King. Cllr Jennings offered to transport groups of pickers to various locations on the day. Clerk to send reminder email to the contact list.</p>	
<p>907</p>	<p><u>Planning:</u></p> <p>i) Application 16/00488/FUL – Erection of detached garage at 1 Mendip Cottages, Smithams Hill, East Harptree for Mr Adrian Moore. The Parish Council agreed to support this application.</p> <p>ii) Application 16/00528/FUL – Conversion of existing dwelling to 2 No residential Units at 15 Middle Street, East Harptree for Mrs Vera Mayes. The Parish Council agreed to support this application. Councillors were concerned that this type of development proposal will generate additional traffic and could lead to roadside parking if insufficient is retained within the proposal. They suggested that the question of parking should be covered by a suitable condition should the application be permitted.</p> <p>iii) Application 2016/00716/CLEU – Use of annex as a dwelling house (Certificate of Lawfulness) at Copse End, Coombe Lane, East Harptree for Mr Tony Barlow. The Parish Council agreed to support this application.</p> <p>iv) Application 2016/00776/OUT – Erection of 2 No three bedroom dwellings in the garden of Afghanzia at Afghanzia, Church Lane, East Harptree for Mr Dennis Cox. The Parish Council agreed to support this application but made the following comments: that there appeared to insufficient parking in the proposal, a minimum of two spaces per dwelling should be provided and that the proposed dwellings are very high compared with surrounding properties. The Village Character Assessment states: Scale of buildings: the pattern of housing has, until recently, nestled alongside the sunken lanes thus disguising their actual height: future development is likely to take place on higher ground with the prospect for more visually prominent facades and rooflines. Therefore it is recommended that a maximum of two storeys (or restricted to 1.5 storeys in prominent locations) is followed in order to maintain the low ridge heights that are prevalent within the village.</p>	

	<p>Application 15/05772/FUL – Agricultural Building, etc at Pinkers Farm, East Harptree – permission granted. This was noted.</p>	
908	<p><u>Road Sweeping and Highways:</u></p> <ul style="list-style-type: none"> i) Highways maintenance sheet – this had been updated to include additional items. A pothole was noted in the High Street and it was understood that there was to be some resurfacing in Church Lane although this was not confirmed. Cllr Warren suggested contact with Martin Shields regarding the outstanding items on the list. ii) Replacement warning sign – this had been received and passed to Paul Sperring. iii) Other matters reported – a number of residents had complimented Paul Sperring on the standards being kept in the village. It was agreed that the area of Paul’s perations should be reviewed. 	
909	<p><u>Parish Council Matters:</u></p> <p>Place Making Plan – this would be going to BANES Council next week.</p>	
910	<p>Chew Valley Wide Area – Neighbourhood Plan:</p> <ul style="list-style-type: none"> i) The CIL meeting had yet to be arranged. ii) Clerk to write letters concerning LGSD and ACV to relevant landowners; ownership information to be passed on by Cllr Jones where known otherwise a Land Registry search would be required. iii) Clerk to circulate email received from CVNP on 5th March. iv) Cllr Jones had checked the draft recently published and would ensure that the items apparently left out of the draft were included. v) Clerk to publish EH Parish Character Assessment on the website. 	
911	<p>Suggested cup or prize for the Flower Show:</p> <ul style="list-style-type: none"> i) After discussion the wording for the cup and plaque were agreed; Cllr King to pass cheque for pro-forma invoice to suppliers. ii) It was agreed that the subject for 2016 should be Favourite Trees; photo’s to be submitted by 1st July. 	
912	<p>Invitation to Parish Chairman, Councillors and Clerks reception – 20th April 2016: Cllr Waldron and Darvill to attend; clerk to forward invitation details.</p>	

913	Meetings attended by Councillors: Cllr Jennings – Theatre Committee Cllr Darvill – Project Newton (school project)	
914	<u>Financial:</u> Parish Council Banking - Cheques to be signed as follows: i) P Sperring - £190.56 – This was agreed and a cheque raised. ii) Post Office – Clerk’s & Sweeper Tax - £136.77 – This was agreed and a cheque raised. iii) A J Butcher – salary and expenses. - £395.40 – This was agreed and a cheque raised. iv) Seton – Road sign - £94.44 – This was agreed and a cheque raised.	
915	<u>Matters of Report:</u> Cllr King expressed concern by a letter to his parents, apparently from BANES, concerning a planning matter of which they had no knowledge. There was some discussion about the email sent out by the clerk about sheep worrying. Cllr Jones felt that emails of this kind should include more information rather than just a bald statement. Other councillors, however, felt that the message conveyed by the email was just right. Cllr Jennings advised that there had been no more incidents since the email was sent.	
916	<u>Date and Time of Next Meeting:</u> The next scheduled meeting is 19 th April 2016.	

The meeting closed at 9.25pm.

Alan Butcher,
Parish Clerk,
25th March 2016
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