

EAST HARPTREE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 16th FEBRUARY 2016**

VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm

		<i>Present:</i> Cllrs Peter King (Chair), Paul Waldron, Andrew Jons; also in attendance Alan Butcher (Clerk)	
	883	<i>Apologies for absence.</i> Mike Jennings, John Darvill and Tim Warren.	
	884	<i>Co-option of persons to vacant places.</i> Two additional persons to be co-opted onto the Parish Council to fill vacancies due to insufficient nominations. No applications had been received.	
	885	<i>Public Forum:</i> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. No members of the public were present.	
	886	<i>Declarations of Interest:</i> None. Continuing Dispensations have been granted to Councillors in respect of the Place Making Plan and Chew Valley Neighbourhood Plan.	
	887	<i>Acceptance of the Minutes of previous meetings:</i> i) Minutes of the meeting held on 19 th January 2016 were agreed and signed as a true record.	
	888	<i>Matters Arising from the Minutes of the previous meetings:</i> i) Defibrillator – this had been fixed and was awaiting electrical connection. Cllr Jennings to continue to liaise with Peter Haigh. The clerk advised that BANES must be notified once the works are complete. ii) Parking in Middle Street – there had been a number of emails from Stuart Peard who had suggested the introduction of yellow lines. It was agreed that this was not an option. The question of parking for the various events held at The Club and Theatre was discussed and it was suggested that each group be contacted about the parking problems. It was agreed that a poster seeking co-operation for more considerate parking be prepared and posted in the shop/club/notice board with a suggest that the Parish Council might have to consider the use of yellow lines if the situation did not improve. iii) 30mph limit extension on B3114 – Clerk to contact Cllr Warren on the matter. A letter had been received from Mr and Mrs Salter on the matter which was read out. iv) East Harptree Playing Field – Play Equipment and funding – Clerk was awaiting information from ALCA on the best way to proceed; on receipt he would email Nicola Haigh. v) Re-instatement of litter bin from Whitecross Road – this had been completed; clerk to write letter of thanks to BANES.	

		vi) Litter picking event – this was to take place on 2 nd April, 10am at The Clock; clerk to contact BANES about the loan of equipment; Cllr King to supply bags. Clerk to send email around to those on the list.	
	889	<p><u>Planning:</u></p> <ul style="list-style-type: none"> i) AONB Response to Pinkers Farm application. Various comments had been made. It was understood that the application had been granted. ii) Confirmation that the application for the proposed log cabin at Rock Bungalow had been withdrawn had been received just before the meeting. 	
	890	<p><u>Road Sweeping and Highways:</u></p> <ul style="list-style-type: none"> i) Highways maintenance sheet – no further matters had been reported; clerk had asked BANES for confirmation that previous works had been completed. ii) Parish Sweeper scheme – contact details – these had been received from Paul Sperring. iii) Replacement warning sign – it was agreed to purchase the new sign at a cost of £94.44. 	
	891 892 893 894 895	<p><u>Parish Council Matters:</u></p> <p>Place Making Plan – nothing to report.</p> <p>Chew Valley Wide Area – Neighbourhood Plan:</p> <ul style="list-style-type: none"> i) CIL funding meeting – the date for this meeting had yet to be advised. ii) The last meeting had been cancelled. iii) Open Space details to be forwarded as per request from CVNP administrator. iv) There was a CV Area Forum meeting on 22nd February which would include an update on Broadband provision. <p>Suggested cup or prize for the Flower Show – Cllr King presented details of various cups and it was agreed to purchase a 13 inch cup suitably engraved for approx. £120.00; the winner would be presented with a replica cup with a suitable plaque to keep at an approx. cost of £25. Cllr King to discuss proposed wording with Cllr Jennings. The 12 best photographs from all those submitted would be selected by the head teacher by 1st July; the winner being chosen by three Parish Councillors before the Flower Show. The competition would be open the children attending East Harptree School. The twelve photographs would be form the basis of a calendar to be sold through the shop with any surplus being donated to the Playing Field.</p> <p>Invitation to Annual Civic reception – 8th March 2016 – no councillors were able to attend this event.</p> <p>Meetings attended by Councillors – none.</p>	

896 897 898		<p><u>Financial:</u></p> <p>Parish Council Banking - Cheques to be signed as follows:</p> <ul style="list-style-type: none"> i) P Sperring - £190.56 – agreed and a cheque signed. ii) Post Office – Clerk’s & Sweeper Tax - £136.77 – agreed and a cheque signed. iii) A J Butcher – salary and expenses. - £395.40 – agreed and a cheque signed. iv) An invitation to renew the CPRE subscription had been received. The council was not a member and it was agreed not to join at this time. <p>Changes to audit and annual return regime – it was agreed to remain opted into the scheme as a group 3 authority. The scheme runs for an initial period of five years from 2017.</p> <p>Workplace Pensions – Councillors discussed the Workplace Pension scheme due to come into effect in 2017. Both employees earnings were below the threshold for automatic enrolment but the council could offer a voluntary contributory pension scheme to employees if they so requested. The clerk, Alan Butcher, confirmed that he would not be taking up the scheme. Paul Sperring to be given details at the next meeting.</p>	
899		<p><u>Matters of Report:</u></p> <p>The possibility of a beacon for the Queens birthday celebrations was discussed; it was agreed not to proceed as there was no suitable site.</p>	
900		<p><u>Date and Time of Next Meeting:</u></p> <p>The next scheduled meeting is 15th March 2016.</p>	

The meeting closed at 21.10pm

Alan Butcher,
Parish Clerk,
28th February 2016
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