

EAST HARPTREE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 19th JANUARY 2016**

VENUE AND TIME OF THE MEETING: THE THEATRE, EAST HARPTREE @ 7.30pm

		<i>Present:</i> Cllrs Peter King (Chair), Mike Jennings, Paul Waldron, Andrew Jones, John Darvill; also in attendance Cllr Tim Warren (BANES) and Alan Butcher (Clerk).	
	864	<i>Apologies for absence.</i> None.	
	865	<i>Co-option of persons to vacant places.</i> Two additional persons to be co-opted onto the Parish Council to fill vacancies due to insufficient nominations. No applications had been received.	
	866	<i>Public Forum:</i> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. James Blair (in attendance) raised the issue of recent minutes concerning his property address and post code. Councillors explained that concern had been expressed about deliveries being made to Water Street rather than the access from Whitecross Road which could cause congestion in Water Street. Mr Blair explained that he had been given permission for the new access off of Whitecross Road with a pedestrian access from Water Street. He had placed notices asking for deliveries to use the Whitecross Road access but noted that the postman, for instance, delivered to several properties in Water Street including his. He would continue to ask delivery drivers to use the Whitecross Road access.	
	867	<i>Declarations of Interest:</i> None. Continuing Dispensations have been granted to Councillors in respect of the Place Making Plan and Chew Valley Neighbourhood Plan.	
	868	<i>Acceptance of the Minutes of previous meetings:</i> i) Minutes of the meeting held on 15 th December 2015 were agreed and as a true record with a small correction to the last sentence of minute 850i). Cllr Jones noted that the emails referred to as not being received in minute 849ii) had been sent Cllr Warren responded to the comment in minute 845 saying that in his role of leader of BANES Council sheer pressure of work meant that he could not always attend every meeting but was always contactable by email or telephone.	
	869	<i>Matters Arising from the Minutes of the previous meetings:</i> i) Defibrillator – Arrangements for fixing and electrical installations. This was in hand with Cllr Jennings; clerk to arrange for the cabinet to be left with his son at Orchard End for collection by Cllr Jennings.	

		<ul style="list-style-type: none"> ii) Parking in Middle Street – the clerk had contacted Stuart Peard by email on the matter. 30mph limit extension on B3114 – Cllr Warren to speak to Stefan Chiffers on the matter. iii) East Harptree Playing Field – Play Equipment and funding. The possibility of the Parish Council applying for a lottery grant and purchasing new equipment and subsequently gifting it to the playing field was discussed. Clerk to write to Nicola Haigh on the matter. iv) Reinstatement of litter bin in Whitecross Road – Cllrs Jones and Waldron had met with the Rural Cleansing Officer and Kate Meopham. There had been a positive discussion but both councillors were unsure if the outcome would be favourable. Cllr Warren contacted the relevant parties by email and asked that the bin be reinstated forthwith. 	
870		<p><u>Planning:</u></p> <ul style="list-style-type: none"> i) Application 15/05536/FUL – Rock Bungalow, Church Lane, East Harptree – Construction of single storey log cabin in rear garden for Mrs Beulah Branch. <p>Councillors noted that the application indicated a one bedroom dwelling whereas the plans showed three bedrooms. Concern was expressed about the arrangements for car parking within the boundary of the site especially if the actual bungalow was re-developed. It was felt that this would lead to on-street parking which was not acceptable. The style of the proposal and the materials to be used were also inappropriate for the location and the whole proposal meant the site itself was substantially overdeveloped.</p> <p>Councillors agreed unanimously to object to the proposal citing the question of parking, overdevelopment, disparity in the application and inappropriate style and materials as reasons for objection.</p> <ul style="list-style-type: none"> ii) Application 15/05772/FUL – Pinkers Farm, Middle Street, East Harptree – Erection of agricultural building and 2 No silage clamps for Church Farm Partnership. <p>Councillors considered a number of issues with the application including the expansion of the yard and buildings into adjoining fields, the height and visibility of the proposed buildings and the need for screening. It was noted that proposal would improve the management of effluent on the site.</p> <p>Councillors agreed unanimously to support the application but with a comment to be included about the visual impact of the proposal especially on dwellings at higher elevation on Smitham Hill.</p> <p>The following planning decisions were noted:</p> <ul style="list-style-type: none"> iii) Application 15/04969/FUL – Hill Cottage, Church Lane, East Harptree – Single Storey extension – permission granted. 	

		<p>iv) Application 15/04619/CLEU – The Paddock, Culver Lane – Certificate of Lawfulness – Given as Lawful.</p> <p>v) Application 15/05146/TCA – Dower Cottage, 2 High Street – Tree works – given as No Objection.</p> <p>vi) Application 15/05448/TCA – Cutty Sark, Church Lane, East Harptree. Works to 7 trees for Mr Alex Pearn - given as No Objection.</p>	
871		<p><u>Road Sweeping and Highways:</u></p> <p>i) Highways maintenance sheet – no new items reported by Paul Sperring – clerk to check on progress of existing items and to bring the condition of the 30mph signs on the B3114 to the attention of highways again.</p> <p>ii) Parish Sweeper scheme review – there had been no further contact from BANES following the meeting last year. Paul Sperring to provide updated contact and next of kin details for the next meeting. He had also confirmed that he had adequate PPE but required a new folding warning sign; clerk to organise.</p> <p>v) Other matters reported - Cllr King reported an incident reported by Stefan Chiffers where the gritter had been unable to pass parked vehicles at the top of Church Lane. A note had been placed on the vehicles and they had been parked elsewhere for a short period but had now returned to their original spot. Clerk to contact Stuart Peard on this matter and to circulate an email asking for vehicles to be parked with consideration so that larger vehicles could pass including the gritter and emergency vehicles.</p>	
872		<p><u>Parish Council Matters:</u></p> <p>Place Making Plan – clerk to prepare and circulate summaries of open spaces prior to submission before 3rd February. Cllr Darvill to provide photographs of Orchard.</p>	
873		<p>Chew Valley Wide Area – Neighbourhood Plan:</p> <p>i) The meeting date for Parish Chairman to meet regarding the CIL funding had yet to be agreed. It was generally agreed that any CIL funds should be used for the benefit of the whole valley.</p> <p>ii) The “plan” was being collated by the examiners prior to the referendum.</p>	
874		<p>West of England Joint Spatial & Transport Study consultation – There was some discussion about the implications for RA2 villages such as East Harptree of the study. Cllr Warren advised that BANES were better prepared than other councils and he hoped that the impact of any proposals would not be too great. Clerk to respond to the consultation citing maximum urban density on brownfield sites and building along existing transport corridors.</p>	

875		<p>Suggested cup or prize for the Flower Show – Cllrs Jennings and Waldron had attended a flower show meeting and it had been agreed that a cup be awarded to village children of Primary School age for a photograph taken by them of a particular subject each year. Parish Council to donate a suitable cup for annual presentation with a replica given to the winner each year. Photographs to be passed to the head teacher for judging. The best twelve photo's would also be incorporated into a calendar each year to be sold around the village. A budget of £100 was agreed for the cup, etc.</p>	
876		<p>Meetings attended by Councillors – Playing Field – Cllr Jennings. Village Club – Cllr Waldron CVNP – Cllr Waldron Dog bin – Cllrs Jones and Waldron Flower Show – Cllrs Waldron and Jennings.</p>	
877		<p><u>Financial:</u> Parish Council Banking - Cheques to be signed as follows: i) P Sperring - £190.56 – agreed and signed. ii) Post Office – Clerk's & Sweeper Tax - £136.77 – agreed and signed. iii) A J Butcher – salary and expenses. - £395.40 – agreed and signed. iv) Data Protection renewal – ICO - £35.00 – agreed and signed.</p>	
878		<p>Budget update and of setting of precept for 2016/17 – papers were circulated by the clerk. After discussion it was agreed to set the precept at £9900.00 to take into account the following: A reduction in the BANES support grant Anticipated repairs to the clock during the year. An increase in the grant support to the playing field to £2000 to be paid in two instalments during the year.</p>	
879		<p>Changes to audit and annual return regime - deferred</p>	
880		<p>Work Place Pensions information - deferred</p>	
881		<p><u>Matters of Report:</u> Cllr Waldron proposed a litter picking event on 13th March – clerk to contact BANES regarding equipment. Cllr Warren noted that there would be a BANES mayoral referendum on 10th March.</p>	
882		<p><u>Date and Time of Next Meeting:</u> The next scheduled meeting is 16th February 2016.</p>	

The meeting closed at 10.15pm

Alan Butcher,
 Parish Clerk,
 31st January 2016
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