

**EAST HARPTREE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 15<sup>th</sup> SEPTEMBER 2015**

**VENUE AND TIME OF THE MEETING: EAST HARPTREE THEATRE @ 7.30pm**

		<i>Present:</i> Cllrs Peter King (Chairman), Mike Jennings, Paul Waldron and Alan Butcher (Clerk)	
	770	<i>Apologies for absence.</i> Cllr Andrew Jones.	
	771	<i>Co-option of persons to vacant places.</i> Three additional persons to be co-opted onto the Parish Council to fill vacancies due to insufficient nominations.  John Darvill had contacted the clerk with a view to joining the council. He had recently moved to the village and introduced himself to councillors. He was unanimously co-opted onto the Parish Council and signed to Declaration of Acceptance.	
	772	<i>Public Forum:</i> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. One member of the public was present, no matters were raised.	
	773	<i>Declarations of Interest:</i>  None.	
	774	<i>Acceptance of the Minutes of previous meetings:</i> i) Minutes of the meeting held on 18 <sup>th</sup> August 2015 were agreed and signed as a true record.  ii) Minutes of the extraordinary meeting held on 1 <sup>st</sup> September 2015 were agreed and signed as a true record with two corrections: "Pinkers Farm" not Mead at the bottom of page 1 and an amendment to Matters of Report noting it was Cllr King not Cllr Jennings who mentioned the signs and that these included overgrown 30mph signs.	
	775	<i>Matters Arising from the Minutes of the previous meetings:</i>  i) Defibrillator – clerk to email Clive Setter about the new machine for East Harptree. ii) Recycling collections – BANES advised that all garden waste should be in "official" bags. iii) Previous planning applications – Clerk had no located the relevant applications, Councillors gave further details and clerk to search records again. iv) Parking in Middle Street – it was felt that this should be a matter for the village hall; Cllr King to speak to PC Peard. v) Parking in Greyhollow – the clerk had yet to approach Curo Housing, Cllr Waldron to speak to vehicle owners.	

		<p>vi) 30mph limit extension on B3114 – clerk to speak to West Harptree clerk.</p> <p>vii) Local Flood Representative – clerk to forward details to Cllr King who agreed to act as East Harptree representative.</p>	
776		<p><u>Planning:</u></p> <p>i) <b>15/03885/FUL – St Michaels Cottage, Townsend, East Harptree.</b> Erection of new stable block incorporating storage and carport. Enlargement of existing entrance and construction of new driveway for Mr Nigel Gillingham. Following consideration of the application it was approved unanimously.</p>	
777		<p><u>Road Sweeping and Highways:</u></p> <p>Highways maintenance sheet – other than the signs on the B3114 no other matters were reported. It was noted that a number of road defects had been identified by BANES for repair.</p>	
778		<p><u>Parish Council Matters:</u></p> <p><b>Place Making Plan</b> – Response from BANES to queries raised and further actions if required. A reply to all points raised had been received from Simon deBeer including confirmation that East Harptrees allocation would be fulfilled by the two sites Water Street and Pinkers Farm. Cllr King had concerns about the situation where if only two or three dwellings were proposed for Pinkers Farm giving a total number for the village of 10 or eleven another site would be required to fulfil the quota. He also had concerns about the density and proximity of the proposed site to the adjoining farm. It was agreed to write back to Simon deBeer confirming the two sites and mentioning these concerns. Simon deBeer had also confirmed that Parkers Mead could be designated as a Local Green Space and it was agreed to seek this designation. Clerk to write to Julie O'Rourke on this matter.</p>	
779		<p><b>Chew Valley Wide Area – Neighbourhood Plan</b> – Cllr Waldron advised that the CIL Levy and its operation required discussion before the next meeting to agreed either to receive monies for each village individually or to retain it in a central fund. Councillors to check details on BANES website.</p>	
780		<p><b>Parish email contact list</b> – there were now about 30 + people on the list; clerk to update councillors with details as necessary.</p>	
781		<p><u>Financial:</u></p> <p><b>Parish Council Banking</b> - Cheques to be signed as follows:</p> <p>i) P Sperring - £190.56 – this was agreed and a cheque raised.</p> <p>ii) Post Office – Clerk's &amp; Sweeper Tax - £136.77 – this was agreed and a cheque raised.</p> <p>iii) A J Butcher – salary and expenses. - £422.46 – this was agreed and a cheque raised.</p> <p>iv) East Harptree Theatre Committee – CVNP - £7.20 – this was agreed and a cheque raised.</p>	

		v) Invoice from Grant Thornton for Audit fee - £120.00. Advice of the fee had been received, an invoice was awaited. A cheque was raised to be forwarded with the invoice when received.	
	782	<b>Annual Return – External Auditors comments</b> – no comments had been made.	
	783	<u>Matters of Report:</u> Cllr Jennings proposed that the Parish Council should donate a cup or prize to the annual flower show; it was suggested that this could involve children at the school. To be included on next agenda. Cllr Jennings advised that suitable arrangements would need to be confirmed for 11 <sup>th</sup> November – remembrance day.	
	784	<u>Date and Time of Next Meeting:</u> The next scheduled meeting is 20 <sup>th</sup> October 2015.	

The meeting closed at 8.40pm

Alan Butcher,  
Parish Clerk,  
24<sup>th</sup> September 2015  
01749 870358;  
eastharptreeparishcouncil@gmail.com