

EAST HARPTREE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 18th AUGUST 2015**

VENUE AND TIME OF THE MEETING: EAST HARPTREE THEATRE @ 7.30pm

		<i>Present:</i> Cllrs Mike Jennings (Chair), Paul Waldron, Andrew Jones; also in attendance Alan Butcher (Clerk)	
	753	<i>Apologies for absence.</i> Cllr Peter King.	
		<i>Co-option of persons to vacant places.</i> Three additional persons to be co-opted onto the Parish Council to fill vacancies due to insufficient nominations. No applications to fill these vacancies had been received.	
	754	<i>Public Forum:</i> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. No members of the public were present.	
	755	<i>Declarations of Interest:</i> Cllr Jones sought clarification about the declaration of interests regarding planning applications. Clerk to circulate guidance.	
	756	<i>Acceptance of the Minutes of previous meetings:</i> Minutes of the meeting held on 21 st July 2015 were agreed and signed as a true record as a true record.	
	757	<i>Matters Arising from the Minutes of the previous meetings:</i> i) Placemaking plan – Cllr Jones had circulated an email raising a number of concerns about the PMP process. He advised that it had been brought to his attention that sites below 0.5ha and 10 dwellings did not fall within the scope of the PMP. In recent discussions he had been advised that the PMP actually allowed for up to 25 dwellings rather than 10 - 15 proposed which was only a guide. He also mentioned concern about Parkers Mead being a Local Green Space given that the site was tied into the school and mentioned a number of public responses to the proposed number of dwellings included under the PMP. There was general concern about these issues and it was agreed to seek clarification as councillors felt that their views and wishes as detailed in the PMP which had been subject to public consultation were being overridden. It was agreed to seek clarification via Tim Warren and, if necessary advise the local MP of the situation. It was agreed that a further submission to BANES reiterating the PMP and confirming the level of development of 10 – 15 dwellings should be made. Clerk to prepare submission for circulation and it was agreed to hold an extraordinary meeting on 1 st September to discuss this document prior to submission.	

		<p>The clerk to submit details of the Local Green Spaces Designation for The Orchard and the parkland at The Courts.</p> <p>ii) Defibrillator – email from Clive Setter and Playing Field machine. Following the decision at the last meeting to purchase a new defibrillator, an email had been received from Clive Setter advising that he would be installing a new machine at no cost to the Parish Council and this would include ongoing costs. The clerk had spoken to West Harptree who had also received this email and they had advised that they were awaiting developments before they took the matter any further. They had previously agreed to purchase their own machine. It was agreed to await the installation of the new Clive Setter machine before taking any further action. It was suggested that if the existing machine was replaced without cost to the Parish Council, an offer to provide a machine at the playing field could be considered. Clerk to write to the playing field to advise this.</p>	
	758	<p><u>Planning:</u></p> <p>i) 15/01629/OUT - Arlon Farm, refusal. This was noted.</p> <p>ii) Cllr Jones had attended the planning committee meeting and read out the council's comments about the Water Street application (14/05836/FUL). He advised that the matter had been deferred until 26th August pending a site meeting. It was agreed that there was no requirement for the Parish Council to attend this meeting having spoken at the previous meeting.</p>	
	759 760	<p><u>Financial:</u></p> <p>Bank Mandate – change of signatories. The bank had confirmed the inclusion of Cllr Jones as a signatory.</p> <p>Parish Council Banking - Cheques to be signed as follows:</p> <p>i) P Sperring - £190.56</p> <p>ii) Post Office – Clerk's & Sweeper Tax - £136.77</p> <p>iii) A J Butcher – salary and expenses. - £395.40</p> <p>iv) East Harptree Theatre Committee – CVNP - £16.20</p> <p>v) East Harptree Playing Field – Extra PC meeting - £7.00</p> <p>vi) Chew Valley Gazette – advertisement - £102.00</p> <p>All payments were agreed and the cheques signed.</p>	
	761	<p><u>Matters of Report:</u> None.</p>	
	762	<p><u>Date and Time of Next Meeting:</u></p> <p>The next scheduled meeting is 15th September 2015. An extraordinary meeting to be held on 1st September to discuss the Placemaking Plan.</p>	

Alan Butcher,
Parish Clerk,
28th August 2015
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